

BRIGHTON & HOVE CITY COUNCIL BREXIT CONTINGENCY PLANNING



This document provides an overview of potential risks and issues related to Brexit impacts on Brighton & Hove identified by Brighton & Hove City Council's officer Brexit Resilience & Planning Group (BRPG), with a current focus on a 'no deal' scenario and a 31st October 2019 leave date. Aligned to each risk or issue is a brief outline of planning or mitigation activity that has taken place to prepare.

Risks & issues have been broken down into council directorates of responsibility and RAG ratings have been provided to assist members and officers in the monitoring and prioritisation process.

Readiness Monitoring Report
October 2019

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BHCC BREXIT CONTINGENCY PLANNING - READINESS MONITORING REPORT - OCTOBER 2019

Strategy, Governance & Law	RAG Status	RISKS & ISSUES	ACTIVITY & COMMENTS
Coordination of BHCC & city response to Brexit	A	<ul style="list-style-type: none"> Coordination of the council and city response to Brexit including identifying and mitigating risks through corporate oversight and ensuring this is aligned with regional and county contingency plans being led by the Sussex Resilience Forum. 	<ul style="list-style-type: none"> Brexit Coordination Officer recruited to lead on BHCC response. Established officer Brexit Resilience & Planning Group – weekly meetings and situation reports – cross directorate membership – Linking in with the SRF emergency planning (Establishing command and control arrangements for the lead up to and following Brexit to manage any incidents that may occur). Brexit a Strategic Risk (SR35) – reviewed by BRPG Brexit a citywide risk – reviewed by CMB Cross party Brexit Member Working Group maintaining political oversight of planning through fortnightly meetings. Standing item on weekly ELT/DMT agendas. Chief Executive is designated Brexit Lead – Linking in with SE7 CEX & MHCLG. City Management Board engagement & emergency planning workshop – Key city partners also part of Sussex Resilience Forum contingency planning arrangements. Sussex Resilience Forum is working closely with neighbouring counties including Kent Surrey and Hampshire and also London. This includes reviewing of plans and risks. Weekly Strategic Coordinating Group (SCG) meetings inc. representatives from MHCLG, Highways England and utilities Weekly Working Group Meetings. Delivery of Sussex wide exercising and training to test plans and preparations. Current emphasis of work is to ensure lines of communication are open within council and with city partners in order to best escalate, disseminate or develop solutions to emerging issues and to maintain oversight of proposals for Govt funding.

EUSS scheme ID checking service	G	<ul style="list-style-type: none"> Brighton & Hove residents from EEA are able to apply to the EUSS scheme 	<ul style="list-style-type: none"> Register Office at Brighton Town Hall delivering service from 2nd Oct 2019-Drop in service details available on council webpage and customer points and city advice agencies to signpost. News story also live 1st Oct 2019. Jubilee Library volunteers to also provide service – awaiting delivery of android devices. Migrant Help are providing regional support to vulnerable EEA residents at drop-in at Voices in Exile.
Officer Preparedness	A	<ul style="list-style-type: none"> Workforce able to respond to emerging issues within existing plans and everyday business 	<ul style="list-style-type: none"> Business Continuity Plans consider potential Brexit impacts – Reviewed at DMT's with support from Emergency Planning Team. Leadership Network event in Oct to update senior officers Senior officer risk & resilience training in Oct 2019. Senior officer scenario workshop in Oct 2019 to inform further development of Business Continuity Plans and highlight gaps.
Communications	A	<ul style="list-style-type: none"> Brighton & Hove residents and businesses receive information they require to enable them to prepare for Brexit 	<ul style="list-style-type: none"> Government have launched largescale communications push around 'Get ready for Brexit' – BHCC currently focusing on pushing EUSS scheme and linking to partners Brexit comms. Head of Comms part of Sussex Resilience Forum Warn & Inform Group ensuring coherence and consistency in messaging across the county. BHCC adopting parts of campaign to message through social media. On council website front page and public resource page established and kept under review. Brexit comms officer being recruited Trusted sources protocol will be established ensuring messages are objective & reliable – City partners providing messages on areas they lead e.g. CCG – medicines
Food Resilience	A	<ul style="list-style-type: none"> Residents and businesses unable to access food – shortages and choice limitations particularly for vulnerable 	<ul style="list-style-type: none"> Supply Chain & Logistics group being developed to understand potential city and county areas of impacts and ensure lines of communication are open to escalate issues – 3 meetings in Oct 2019.

			<ul style="list-style-type: none"> Work to begin with Food Partnership on food resilience and planning in relation to no-deal Brexit and the impact on vulnerable residents – this will be developed to include wider future impacts inc. climate change.
State Aid	G	<ul style="list-style-type: none"> Changes to State Aid rules 	<ul style="list-style-type: none"> EU rules will be transposed to UK domestic legislation. Information available on how the Competition and Markets Authority (CMA) expects to operate the UK state aid regime in the event of no deal.
Electoral Services	A	<ul style="list-style-type: none"> Possible General Election Requests for proof of Voter ID from EU nationals seeking settled status 	<ul style="list-style-type: none"> Electoral Services/SGL DMT keeping situation under review.
Finance & Resources	RAG Status	RISKS & ISSUES	ACTIVITY & COMMENTS
Welfare	A	<ul style="list-style-type: none"> Support for people in the city from the EU turned down for Universal Credit or other benefits on the basis of right to reside. Without establishing their right to reside - at risk of destitution. Some of whom are council tenants. Needing support through no recourse to public funds budgets in adult social care and children's services. 	<ul style="list-style-type: none"> Welfare Rights Team currently offering advice to residents that are reliant on benefits inc. EU residents. To be kept under review and issues escalated through DMT/Brexit Coordinator.
Procurement	G	<ul style="list-style-type: none"> Changes to procurement legislation 	<ul style="list-style-type: none"> The current procurement legislation will continue to apply. There will be a new UK portal for issuing OJEU notices.
Data	A	<ul style="list-style-type: none"> Impact on data flows/GDPR 	<ul style="list-style-type: none"> Guidance on the ICO website regarding this - https://ico.org.uk/for-organisations/data-protection-and-brexit. BHCC completed Govt Brexit survey on personal data flow impacts.
Tech	A	<ul style="list-style-type: none"> Ensuring continued access to talent; Enabling the movement of tech products and 	<ul style="list-style-type: none"> IT&D's contractor list is small in comparison to other organisations, and the specialist skillsets are not an issue as we have made tactical

		<p>services across borders;</p> <ul style="list-style-type: none"> Retaining any access to EU funding streams Existing contract renewals 	<p>decisions to move away from expensive technologies to support.</p> <ul style="list-style-type: none"> IT&D currently procuring products through a standard procurement framework. BHCC's largest supplier in terms of expense is/will be Dell, (who ship products from China), if Dell were unable to supply we would have to look elsewhere, Dell have reported in March 19 that they would have enough stock to cover 8 weeks Currently clarifying contracts with Orbis Partner lead.
Workforce: Recruitment	A	<ul style="list-style-type: none"> Recruitment of future staff in areas with high levels of EU nationals and impact of future immigration legislation 	<ul style="list-style-type: none"> HR preparing for immediate changes to right to work in the event of no deal.
Workforce: Employment Law	G	<ul style="list-style-type: none"> Impacts on Employment Laws and rules in no deal scenario 	<ul style="list-style-type: none"> Monitoring developments – no immediate repeal of UK employment law on withdrawal
Workforce: Organisation culture	A	<ul style="list-style-type: none"> Potential increase in race related incidents 	<ul style="list-style-type: none"> No current concerns and being kept under review
Workforce: Current staff	A	<ul style="list-style-type: none"> Impact on support and retention 	<ul style="list-style-type: none"> Need to target EUSS support to staff – Guidance on the Wave & will target EUSS scheme ID checking service at Register Office & Jubilee Library once live in Oct 2019.
Economy, Environment & Culture	RAG Status	RISKS & ISSUES	ACTIVITY & COMMENTS
EU Funding	A	<ul style="list-style-type: none"> Impacts on current EU funding streams within the city 	<ul style="list-style-type: none"> If the UK leaves under 'No Deal' some bidding opportunities (currently open until 2020) will cease. Under a 'No Deal' projects in delivery are underwritten by the Treasury, however the mechanism for UK partners receiving the funding is not yet clear for all programmes.
Waste Management	A	<ul style="list-style-type: none"> Licences for notified waste can continue in their current form if UK leaves the EU without a deal. Border delays at Newhaven Port have the potential to obstruct access to Newhaven Energy 	<ul style="list-style-type: none"> This means no new applications will be required to allow the export of UK waste to EU Member States, barring Spain (Gibraltar). ESCC has a contingency plan in place to manage Newhaven Port traffic (additional off-road parking secured).

		<p>Recovery Facility, where 65% of BHCC municipal waste is treated. Potential knock on effect on moving waste out from Hollingdean Waste Transfer Station</p> <ul style="list-style-type: none"> • Disruption to fuel supplies directly impacts waste collection and disposal activities • Business in the city use a wide range of commercial waste operators to collect and dispose of their waste and it is unclear to what extent the private sector for prepared for EU Exit. 	<ul style="list-style-type: none"> • The Government has published guidance confirming that existing recycling export licences will roll over post EU Exit for recycling on the 'green list' of the Waste Shipping Regulations. Whilst Veolia are confident that there will be no regulatory barriers, disruption to markets may financially impact BHCC due to income sharing arrangements in the PFI contract. Veolia does not export any non-recyclable waste. • We are confident fuel disruption can be mitigated through bunkered fuel supplies at the City Clean and Veolia Depots and the Emergency Fuel Plan (Temporary Logo Scheme) - new external 50,000 litre diesel fuel tank is operational in its temporary location on site. • DEFRA has stepped up their communications to the waste sector to encourage waste operators to prepare contingency plans.
Transport infrastructure	A	<ul style="list-style-type: none"> • Interruptions to fuel supplies and EU drivers could impact public transport, particularly bus services, operations across the city impacting journeys to work, education, tourism and leisure. • Government grants for essential projects and highway maintenance could be interrupted due to these being re-directed or delayed due to Brexit planning. • Interruptions to salt deliveries to Shoreham Port and from the EU could jeopardise Winter Service. 	<ul style="list-style-type: none"> • BHCC Fuel Plan reviewed and updated. All three designated distribution sites for contingency planning have been inspected.
Air quality	G	<ul style="list-style-type: none"> • As EU directives on Air Quality are already established in UK Legislation there are unlikely to be any Target or Measurement obligations that will be affected by Brexit or any 'no deal' scenario. 	<ul style="list-style-type: none"> • No action required
Economy	A	<ul style="list-style-type: none"> • Impact on local workforce/skills levels • Impact on import/export regulations • Impact on city wealth 	<ul style="list-style-type: none"> • Brighton & Hove has a highly qualified workforce (though highly qualified and highly skilled are not always the same thing) and its productivity is not high, so not a given that we will bounce back quickly. Although our productivity is split between some low productivity service sector jobs and some high value knowledge jobs – so it is not a wholly pessimistic picture.

			<ul style="list-style-type: none"> • Brighton & Hove is one of the strongest performing UK cities (third in the country) for service exports, equating to around £12,000 per job, lower only than London and Edinburgh. Again, we don't know the exact impact on service exports, but this is a degree of exposure. It also shows that we have service export strengths and may be more able to adapt than other cities. • New Economic Strategy for the city faces the post-Brexit World. • Linked to the Economic Strategy is a City-Region wide Inward Investment, Trade and Export Strategy. This looks at the city region economy, consider in more detail what the impact of Brexit will be on the trading environment. • We have worked with our Local Enterprise Partnership on a Local Industrial Strategy that focuses future government investment to address and exploit the problems and opportunities following Brexit. • BHCC linking to GOV.UK guidance for local businesses on website and sharing details of Govt workshops and briefings with stakeholders – Brighton date 1st Oct, Grand Hotel. • Sussex University – Hampshire & Sussex Brexit no deal impacts briefing
Tourism	A	<ul style="list-style-type: none"> • Impact on local tourism sector inc. food and workforce 	<ul style="list-style-type: none"> • Visit Brighton keeping situation under review. • Guidance released by EU for UK travellers to the continent in case of no deal. Inc. extra border checks/no EU Health Insurance Card. • Govt have published guidance for visitors to the UK: https://www.gov.uk/guidance/visiting-the-uk-after-brexit • Advice for workers: The Government has confirmed in a no deal scenario that EU nationals can work or study in the UK for up to three months and those who wish to stay longer will need to apply to the Home Office for leave to remain within three months of arrival. Subject to identity, criminality and security checks, leave to remain will be granted for 36 months which will include permission to work and study. • Supply chains & logistics task & finish group to include consideration of sector impacts inc. food.

Universities	A	<ul style="list-style-type: none"> Loss of funding for research & Innovation including funding post Horizon 2020 Impact on the falling value of sterling on EU income Impact on staffing as a proportion of the workforce are EU citizens including academics and European researchers Impact on students who are EU citizens including access to grants and loans post 2020 and a potential fall in new entrants 	<ul style="list-style-type: none"> Sussex University Brexite information resource for staff and students. Brighton University Brexite advice resource for staff and students.
Language Schools	A	<ul style="list-style-type: none"> Impacts on local language schools inc. safety and applications for visas, which may be lengthy and expensive – reducing competitiveness. 	<ul style="list-style-type: none"> Reassurance messaging sent by CET’s team to city’s language schools in relation to hate crimes and reporting and offer of visit to hear concerns.
Health & Adult Social Care	RAG Status	RISKS & ISSUES	ACTIVITY & COMMENTS
Public Health	A	<ul style="list-style-type: none"> NHS emergency preparedness 	<ul style="list-style-type: none"> Director of Public Health attends and co-Chairs Local Health Resilience Partnership NHS preparedness exercises and meetings. Brexit Coordinator attended NHS South East preparedness briefing Sept 2019
Health and Social Care workforce	A	<ul style="list-style-type: none"> We have a good track record of employing quality EU nationals as staff - anything which impedes this would be a detriment. 	<ul style="list-style-type: none"> Using CQC guidance on workforce in liaising with providers in Sept/Oct Ensuring staff are aware of EU settled status scheme Information shared with wider provider market
Market Stability	A	<ul style="list-style-type: none"> The care market is fragile anything which impacts, such as rising costs and recruitment difficulties will be problematical. 	<ul style="list-style-type: none"> Along with the CCG well established protocol and procedures in place to deal with provider failure
Supplies and services	A	<ul style="list-style-type: none"> Impact on supply chains and services Impact on Public Health partners and contracted organisations 	<ul style="list-style-type: none"> All providers are required to have business continuity plans in place. We have provided specific guidance on specific Brexit implications to ensure providers can incorporate these into their plans. Govt guidance for adult social care providers
Medicines	A	<ul style="list-style-type: none"> Impact on local supply of medicines 	<ul style="list-style-type: none"> Govt working closely with the NHS and suppliers to make sure medicines and medical products continue to be available in all

			<p>scenarios.</p> <ul style="list-style-type: none"> • Advice is to keep ordering repeat prescriptions and taking medicines as normal. • GP's/pharmacies will inform patients of changes. • The government has asked suppliers of medical goods to build up at least 6 weeks' worth of extra stocks above usual level. • It has also bought extra ferry capacity so medicines and medical products will be prioritised for import. • HASC are reviewing this in September in the light of recent developments and are linking with the CCG and SPFT • CCG local messaging - https://www.brightonandhoveccg.nhs.uk/getting-your-medicines-if-theres-no-deal-brexite-medicines-information • National Audit Office (NAO) assessment published 27/09/19 recognises national work led by Department for Health and Social Care to prepare for Brexit including effective work to maintain supplies of medicines. However NAO concludes there remains a significant amount to do before 31 October and the event of a no-deal would create a highly uncertain environment and operating all the elements of the plan would be a hugely demanding task.
EU Nationals in residential care and receiving other services.	A	<ul style="list-style-type: none"> • The Council currently relies on a number of EU agreements in relation to British children who are taken abroad and in relation to European children born outside the UK who are looked after by BHCC. In many areas, cooperation between the UK and EU will cease, and the applicable legal regime in many practice areas will change. 	<ul style="list-style-type: none"> • HASC currently seeking clarity on this issue.
Home Care	A	<ul style="list-style-type: none"> • Impact on travel for home care services inc. fuel and congestion 	<ul style="list-style-type: none"> • We will be reviewing with Transport colleagues to assess the extent to which this will be an issue as a compact City and Home Care providers are organised by geographical area.
Vulnerable people	A	<ul style="list-style-type: none"> • Potential impact on vulnerable people e.g. relating to access to food 	<ul style="list-style-type: none"> • Vulnerable People Plan being reviewed and updated • Supply Chain & Logistics task & finish group to look at potential

Neighbourhoods, Communities & Housing	RAG Status	RISKS & ISSUES	ACTIVITY & COMMENTS
			<ul style="list-style-type: none"> impacts on food and vulnerable people Development of food resilience planning to include consideration of vulnerable people in the city
Regulatory Services	A	<ul style="list-style-type: none"> Impacts related to export certification, movement of animals, food safety 	<ul style="list-style-type: none"> BHCC leading on the Sussex wide Supply Chain and Logistics Cell/Work stream should risks emerge and need escalation through the Sussex resilience Forum DEFRA & Food Standards Agency (FSA) have reviewed advice on fish export certificates and now to be risk based. Provision of 24/7 local authority cover to issue certificates no longer needed in relation to fish business at Shoreham Port. Liaising with East Sussex TSD as they undertake our animal welfare work on our behalf. Identifying those businesses locally who have the need to import/export goods from product safety/food standards perspective
Shoreham Port <i>Also link to Transport</i>	G	<ul style="list-style-type: none"> Main risk that national custom declaration database does not have capacity and fails 	<ul style="list-style-type: none"> Retained contact with Shoreham Port who have routine dialogue with DEFRA, HMRC and Port Association. The port has contingencies in place for holding freight pending customs clearance.
Migrants	A	<ul style="list-style-type: none"> City may need funding to assist destitute EU nationals to return to home countries 	<ul style="list-style-type: none"> Situation kept under review - Brighton & Hove Refugee & Migrant Forum.
Advice (inc. Settled Status)	A	<ul style="list-style-type: none"> Shortage of accredited immigration advice in city 	<ul style="list-style-type: none"> Vulnerable EU nationals drop in sessions delivered by Migrant Help started at the offices of Voices in Exile in Kemptown – BHCC will signpost through customer centres and Register Office. Register Office providing EUSS ID checks from 2nd Oct. Jubilee Library also to provide service. Awaiting android devices to be delivered.

Community cohesion	A	<ul style="list-style-type: none"> Impact of increased divisions and potential hate incidents in the context of Brexit 	<ul style="list-style-type: none"> Community groups have expressed concern Planning needed for ongoing positive community engagement, for BHCC and police to be communicating with communities, offering reassurance, and to have a presence and communication channels in case of problems Messaging went out to community groups March 2019, and tailored messaging for priority groups including language schools and BHCC staff. This was positively received but due to time lapse needs to be recirculated Communications channels being set up with Sussex Police to share information and have reach into communities should problems arise 'Supporting our communities' on BHCC Brexit webpage
Housing	A	<ul style="list-style-type: none"> Additional pressure on housing stock etc. due to returning British citizens from EU (but possible exiting citizens could balance) Possible changes to eligibility criteria for existing tenants Possible recruitment issues re repair service Low income/vulnerable households impacted by rises in food & fuel costs. Existing Property & Investment arrangements Materials may present a supply issue for the existing service – particularly around lift parts. Fuel – this is a broader issue but should there be supply issues this may particularly impact our responsive services across a range of providers. Staff implications – a number of our sub contractor staff will be EU nationals so there may be implications in terms of staffing levels and impact. 	<ul style="list-style-type: none"> Housing Leadership Team working with all key partners/contractors to ensure preparedness.
Families, Children & Learning	RAG Status	RISKS & ISSUES	ACTIVITY & COMMENTS
EU national children in care Settled Status	A	<ul style="list-style-type: none"> EU Settlement Scheme applications – impact on social work time/ capacity – documentation 	<ul style="list-style-type: none"> Numbers of children in care and care leavers requiring support to apply for EU Settlement status scoped and applications being made,

applications		<p>needed</p> <ul style="list-style-type: none"> • Impact of criminal convictions could affect settled care status 	<p>overseen by Head of Service. Numbers and process discussed in FCL DMT and shared with Home Office.</p> <ul style="list-style-type: none"> • No concerns currently identified about the EUSS process (including the scanners for the biometric identity documents) or impact on social work time/ capacity to support. Initial concerns about impact of criminal convictions have so far not borne out. Processes are in place to continue to identify and make applications of EUSS for new children coming into Local Authority care.
Workforce	A	<ul style="list-style-type: none"> • Travel in and out of Greater Brighton due to changed border controls • EU Settlement Scheme applications (FCL staff) – Need to target BHCC support 	<ul style="list-style-type: none"> • Reminders to apply for EUSS distributed via FCL comms and advised further information will be shared by HR. • Covered Brexit preparedness in FCL comms to support workforce to consider any potential impacts on service provision, including travel disruptions in and out of work / in and out of appointments / and to social work visits. • Covered Brexit preparedness in FCL comms to support workforce to consider any potential impacts on the vulnerable families they are supporting – signposting information shared. • Reminder re reporting hate crimes circulated via FCL comms with general reminder about being unsettling and uncertain times and to ensure each other are well supported, as well as to keep open and transparent with any affected families they are supporting. • BCP's to address cover arrangements / travel disruptions in place for all key services • Central Govt have confirmed that whilst any existing applications for professional qualifications will be completed “as far as possible”. There is no future arrangement for mutual recognition of qualifications; just a promise, with no date attached, that EU and EEA social workers “will have a means to seek recognition of their qualifications”. Uncertainty remains for FCL on this issue.
International Child Protection	A	<ul style="list-style-type: none"> • If no deal - Brussels 11a will no longer apply and current DfE advice will be redrawn and LA will need to follow framework of 1996 Hague 	<ul style="list-style-type: none"> • Whilst we are aware that there is no guarantee that EU court will recognise/ accept judgments made in UK courts little guidance has come from central government about this. Our agreed plan is to

		Convention instead	<p>continue to seek independent legal advice on existing and new cases.</p> <ul style="list-style-type: none"> • We recognise that LAs exchanging data with partners in other countries “may need to make changes ahead of the UK leaving the EU to ensure minimal risk of disruption”. However, there is no specific advice just a referral to a standardised guide on leaving the EU without a deal – 6 steps to take from the Information Commissioner’s Office designed for businesses. Again, some uncertainty around this issue. • We understand the UK will no longer be part of the Common European Asylum System (the Dublin Regulation) if there’s a no-deal Brexit.
Health, SEN and Disability	A	<ul style="list-style-type: none"> • Supply of food in residential/ day services settings • Services where patients visit/live – any needing medical equipment/ devices/ medicine 	<ul style="list-style-type: none"> • We are taking a sensible approach to ensuring there is an adequate supply of food and over the counter medicines in residential/ day services settings • BCPs have been updated for all residential and day settings Services • Support staff in residential and day settings Services are being supported to apply for EUSS
Education & Skills	A	<ul style="list-style-type: none"> • Food supply – provision of school meals – • Access to education for EU nationals • Home to school transport – risk is traffic needs/ disruptions/ congestion (DfE advise this is more of an issue than fuel shortages) 	<ul style="list-style-type: none"> • Brexit guidance: preparations for schools in England shared with all schools by Head of School Organisation with prompts to do the following: <ul style="list-style-type: none"> → Contact their food supplier(s) if they procure food directly to ensure they are planning for 31 October. → Continue with their normal arrangements for medical supplies to support pupils with health conditions. Advised that if they have any concerns about being able to meet statutory duties relating to SEND, health and safety, or safeguarding, to make Head of School Organisation immediately aware → recording any Brexit impacted absence using code Y → advising schools to do everything in their power to remain open → Secondary, all-through schools and schools with sixth forms to make every effort to ensure that examinations for all pupils go ahead as usual.

- notify Head of School Organisation if school sustainability is affected in any way – including any reductions in request for school places by EU families
- notify Head of School Organisation if there are any concerns about foreign language capacity and general loss of EU capacity and talent
- notify Head of School Organisation if there are any concerns about recognition of professional qualifications and declining numbers of teaching staff
- review their current data protection contracts and policies before 31 October to ensure that they have the correct Standard Contractual Clauses (SCC) or other Alternative Transfer Mechanisms to continue to legally receive and process personal data from the EEA
- share FAQ's for parents
- The Head of School Organisation has shared the following guidance with school meals service provider Caterlink www.gov.uk/guidance/the-food-and-drink-sector-and-preparing-for-eu-exit and instructed them to conduct stress testing and have a robust BCP in place. Reassurances received that FSM won't be affected. FCL rep attending Supply Chain & Logistics task & finish group
- Home to School Transport will continue to be monitored and managed, in line with any emerging city transport risks.
- Guidance on Brexit: preparations for further education and apprenticeship providers shared Acting Head of Skills
- Relevant staff attending Supply Chain & Logistics task & finish group e.g. school meals catering

RAG rating criteria aligned with Sussex Resilience Forum emergency planning protocol to allow consistency in sharing of risks and issues:

<p style="text-align: center;">RED</p>	<p>SITUATION: The issue is having a strategically significant impact; normal council/city business has been significantly affected.</p> <p>RESPONSE: The response is at or has exceeded the limits of capacity or capability, and further resources are required.</p> <p>FORWARD LOOK: The situation is expected to either get worse or remain at this level for the short to medium term.</p>
<p style="text-align: center;">AMBER</p>	<p>SITUATION: The issue is having a moderate impact with strategic concern; normal council/city business has been affected, but the situation is being effectively managed.</p> <p>RESPONSE: The response is being managed, at this time, within current resources and through contingency plans and/or coordinated corrective action.</p> <p>FORWARD LOOK: The situation is not expected to get any worse in the short to medium term although some disruption will continue</p>
<p style="text-align: center;">GREEN</p>	<p>SITUATION: There is limited or no strategic impact from the issue; normal council/city business has largely returned or is continuing.</p> <p>RESPONSE: Ongoing response is being managed and within the capacity of pre-planned resources.</p> <p>FORWARD LOOK: The situation is expected to improve with residual disruption being managed.</p>