

Estate Inspection



Woodingdean 1

Date of Inspection: 26/04/2017 Weather Conditions: Sunny

Housing Officer: Tina Hambly

Attendees: N/A

Date	No.	Block/ Street	Description of problem	Action taken/Sent to	Job number/ reference	Re-inspection date
26/04/2017		Kipling Avenue	Trellis, box of boots & carpet needs removing from landing	Letter sent 02/06/2017		
26/04/2017	33 -39	Kipling Avenue	4 flats. Garden at back-1 section of feather boarding missing & 1 panel tilted needs straightening. Front garden garden gate post needs repair & back garden gate put back (on site).	Email sent to RA Secretary on 01/06/2017 for consideration as an EDB bid.		
26/04/2017		Kipling Avenue	Doormat	Letter sent 02/06/2017		
26/04/2017		Kipling Avenue	Doormat	Letter sent 02/06/2017		
26/04/2017	33 & 35	Kipling Avenue	2 white utility meter cupboard doors lying on ground	HO requested Estate Services visit to see if can repair & supply tenants with keys. Carried out a temporary repair.	Referred to mears to replace doors: 9609760 33 9609762 35	
26/04/2017		Kipling Avenue	Doormat			
26/04/2017		Kipling Avenue	Doormat, child's scooter,box of outdoor toys & 2 rubbish bags.	HO knocked on door on 26/04/2017 and spoke to tenant about the removal of these items. Letter sent 02/06/2017		
26/04/2017	41-51	Kipling Avenue	Paving slab to front step missing	Job raised with Mears	9604665	
26/04/2017		Kipling Avenue	Doormat	Letter sent 02/06/2017		
26/04/2017		Kipling Avenue	Doormat	Leter sent 02/06/2017		
26/04/2017		Kipling Avenue	Doormat, ladder & pot plant	Letter sent 02/06/2017		
26/04/2017		Kipling Avenue	Bikes, scooter & cupboard on landing	HO knocked on door and spoke to tenant on 26/04/2017 about removal of these items. Letter sent 02/06/2017.		
26/04/2017		Kipling Aveue	Doormat (leaseholder flat)	Letter sent 02/06/2017		
26/04/2017	53-63	Kipling Avenue	Black rubber floor tread missing up from 59	Job raised with Mears	9604666	
26/04/2017	65-67	Kipling Avenue	Main front door lock was jammed 2	26/04/2017 HO assisted a Leasholder tenant get into the block at the back & retrieved her keys. Raised an urgent call to Estate Services to unjam & repair lock	Estate Services-Ivor Johnson assigned.	
26/04/2017		Kipling Avenue	Doormat, stairgate & glass	Letter sent 02/06/2017		
26/04/2017		Kipling Avenue	Ladder & painting material	Letter sent 02/06/2017		

