



**Brighton & Hove**

# APPLICATION FOR A PARKING WAIVER

When complete please return this form to:  
Brighton & Hove City Council, Parking Information Centre, Hove Town Hall, Norton Road, Hove, BN3 3BQ.

## **PARKING WAIVERS ARE ONLY ISSUED TO VANS WITH COMMERCIAL INSURANCE**

Waivers are only granted for a limited set of situations:

They will only be granted where it is essential for the vehicle to be parked on yellow lines and where no alternative parking is reasonably available.

Waivers are only valid for yellow lines and are not valid for any other type of parking space such as residents / taxi / disabled bays.

They do not allow parking on the pavement, parking where a loading ban is in force ( see signs) or causing any kind of obstruction. The vehicle must be moved at the request of a police officer or parking attendant.

**A charge of £10.00 per day applies for all waivers**

### DETAILS OF VEHICLE

Is the vehicle commercially insured? YES NO

Vehicle Registration	
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Make	Model	Colour
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### DETAILS OF APPLICANT

Forename(s): .....	Surname: .....
Business name and Address : .....	
.....	
Postcode: .....	MOBILE:.....

### DETAILS OF WORK/JOB

What type of work are you carrying out?	
<b>Work location</b> (depending on availability)	
<b>Date(s)/required</b>	<b>time required</b>

P.T.O.

**THE VEHICLE MUST BE REQUIRED FOR ACCESS TO  
HEAVY TOOLS/EQUIPMENT CONSTANTLY THROUGHOUT THE DAY.**

**DECLARATION BY APPLICANT**

I have read and understood the above terms and conditions of the scheme. I agree that we will abide by these conditions. I understand that failure to do so will invalidate the waiver and render me liable for a Penalty Charge Notice and the possible removal of my vehicle in accordance with the 1991 Road Traffic Act.

Signature:

Date:

**General Data Protection Regulation (GDPR)**

The Council is the data controller for purposes of the Data Protection Act 12018 and General Data Protection Regulation and is registered as a data controller with the Information Commissioner's Office (ICO) under registration number **Z5840053**.

**Why we are processing your data**

- We are collecting your data for the purpose of assessing eligibility for a Parking Permit and it may be used for the purpose of detecting or preventing fraud.
- The data is collected under the lawful bases of performance of a contract and a task in the public interest
- Your data may be shared with NSL as they operate and maintain the permit system and enforce the parking system, Council Tax Department, Corporate Fraud Department and Legal Services Department and may be used in connection with legal proceedings.
- Brighton and Hove City Council is part of a shared services arrangement with East Sussex County Council and Surrey County Council. For the purposes of counter-fraud and or litigation, it is possible that your data will be shared with either of these authorities should they be undertaking work on behalf of this local authority.
- We will hold your data for 2 years after you cease to have a parking permit, except in cases where legal proceedings may require it to be kept longer.

**Your information rights**

- You have the right to request a copy of the data we hold about you and to seek rectification of any data which is not correct
- To exercise your data protection rights, please contact the Data Protection Team on 01273 295959 or email us at [data.protection@brighton-hove.gov.uk](mailto:data.protection@brighton-hove.gov.uk)
- Brighton and Hove City Council has appointed a Data Protection Officer in conjunction with East Sussex County Council and Surrey County Council. To contact the DPO, use the form at this link:  
<https://www.brighton-hove.gov.uk/content/council-and-democracy/about-your-council/data-protection-officer-dpo>