

Offering EYFE all year round & claiming 'stretched funding'

on the Synergy Provider Portal

- Childcare Providers in Brighton and Hove who offer a 'stretched' entitlement (all year round including school holidays) can now choose to claim for children on a stretched funding basis.
- If your setting is open all year round but you prefer to 'self-stretch' ie. claim on a term-time basis but apply funding to fit your pattern of provision, or you offer EYFE for 38 weeks only to a maximum of 15 hours per week (charging fees for hours taken outside term-time, which you 'spread' evenly over monthly invoices) **YOU SHOULD CONTINUE TO CLAIM FUNDING ON A TERM-TIME ONLY BASIS.**
- The annual 570 entitlement per child starts from the Autumn Term (so will be calculated by the system from 1st September 2016 to 31 August 2017).
- The minimum EYFE session a provider can offer is 2.5 hours per day, therefore any provider offering EYFE for less than 12.5 hours per week will only be able to claim for a maximum of 4 days a week per child.
- Stretched Funding within Synergy is operated at **child** level not provider, which means your total claim can have both stretched and term-time only funded children.
- It is possible for a child to move between stretched and term time only offers, as long as a child does not exceed their 570 hour annual entitlement
- If a child is receiving EYFE at more than one provider (either term-time or year round or a mixture of both) funding must be **claimed** (by each provider) on a term-time only basis, and 'self-stretched' - if required, as described above.

How Synergy calculates stretched funding

- The system bases the stretched funding calculation on the number of **DAYS** you offer EYFE from 1st September 2016 – 31st August 2017. Please note that in some cases, this may differ from the number of weeks your setting is open.
- The calculation is made by declaring the number of days your setting is closed or you have told us you do not offer EYFE (eg. weekends, bank holidays, the days between Christmas and New Year etc.)
- The following table is a summary of different patterns of provision that are typical within settings in Brighton and Hove, and shows what the stretched offer looks like in Synergy

OPEN	EYFE STRETCHED OFFER	SYNERGY EYFE WEEKS SHOWN AS	SYNERGY MAX. WEEKLY EYFE HOURS
All year round except bank holidays	Every week the setting is open '52 weeks'	50.6 weeks	11.25 hours
All year round except bank holidays & days between Christmas & New Year	Every week the setting is open '51 weeks'	50 weeks	11.5 hours
All year round except bank holidays & school Christmas holidays	Every week the setting is open '50 weeks'	49 weeks	11.75 hours
All year round except bank holidays & no more than 4 extra holiday weeks OR All year round except bank holidays	Every week the setting is open OR 48 weeks of the total weeks the setting is open '48 weeks'	47.2 – 48 weeks (dependent if your non-funded weeks include bank holidays)	12 hours

- We have calculated your stretched offer for you based on information you supplied in your Annual Core Offer 16 – 17.
- You can see the calculation for your setting by logging onto the portal and using the following path:
 - Funding
 - Actuals
 - Click on the Open button for the appropriate term and age range e.g

Open	2016-17 Academic Year	Autumn	3 & 4 Year Old
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- Show Stretched Offer Validation Calculation

Submit Actual: 2016-17 Academic Year Autumn - 3 & 4 Year Old

▼ Show Stretched Offer Validation Calculation

Maximum Yearly Hours: 570.00

Days In Year (per term dates): 365 - Closure Days In Year: 115) / Operational Days Per Week: 5 = Weeks Open In Year: 50.00

Maximum Weekly Hours: 11.50

- The screenshot is typical of a setting open all year apart from the days between Christmas and the New Year, and bank holidays (ie. 51 weeks) as shown in the table on page 2.
- The system calculates the weekly funded hours to the nearest 15 minutes, so there may be minor variances from the total entitlement of 570 hours, in this instance this 50 weeks x 11.50 hrs a week equals 575 hours.
- If the number of weeks shown does not match your EYFE offer; they can be adjusted by updating the days on which your setting is closed. This is achieved by using the following path.
 - Funding
 - Termly Funding Dates
 - Click on the Open button for the appropriate term and age range e.g.

Open	2016-17 Academic Year	Autumn
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- This will list the dates the setting is closed (weekends, bank holidays etc), which can be updated by adding additional closure days, 'non EYFE' days and/or deleting days which have been excluded in error. Please note: you may need to do this for more than one term.

Submitting a 'stretched' claim in Synergy

- **Please follow the termly guidance for reviewing and 'carrying forward' individual child claims each term and 'adding' details for any new children.**
- Click on the 'Funding Details' tab. Click on the 'stretched attendance' box (right side of your screen) and enter the funded hours you wish to claim per day. This must be a minimum of 2.5 hours per day. **On the 'term-time' tab** (left side of your screen) enter the number of 'stretched' weeks for the term and reduce the number of hours each week eg. 12, 11.5, 11 as set out in your **'Stretched Offer Validation Calculation'** (ensuring the maximum annual entitlement of 570 hours is not exceeded)