

Estate Inspection

Date of Inspection: 23.8.17

Housing Officer: Peter Maddox

Attendee: Terrance Hill (BETRA)

Weather conditions: Overcast, yet warm

No	Block/ Street	Description of problem	Action taken	Job number/ reference	Re-inspection date
	Highbrook Close	Buggy in common way	Letter to residents		
	Highbrook Close	Broken window on landing	Email to Mears		Monitor
	Highbrook Close	Washing line repair	Email to Estates Team		Monitor
	Highbrook Close	Fly tipping at back of block	Email to Estates Team		Monitor
	Highbrook Close	Ivy growing on and bike chained to block handrail	Email to Estates (bike) and City Parks (Ivy)		Monitor
	Highbrook Close	Items in common way	Letter to residents		
	Highbrook Close	Items in common way	Letter to residents		
	Highbrook Close	Trades button and secure door not closing	Email to Mears		Monitor
	Highbrook Close	Item in common ways	Letter to residents		
	Highbrook Close	Broken closer on fire door	Email to Estate		Monitor
	Thorndean Road	Washing machine on common ways	Letter to tenant		
	Thorndean Road	Exhaust vent damage at side of property	Letter to resident		
	Thorndean Road	Bike on common way	Letter to residents		
	Thorndean Road	Items in common way	Letter to residents		

No	Block/ Street	Description of problem	Action taken	Job number/ reference	Re-inspection date
	Thorndean Road	Bike attached to railings	Email to Estates and ticket bike with notice		Monitor
	Thorndean Road	Bike in common way	Letter to residents		
	Thorndean Road	Electric cupboard needs securing	Email to Mears		Monitor
	Ryelands Drive	Items on common way	Letter to tenants		
	Ryelands Drive	Shrub growth to side of property affecting walkway	Email to City Parks		Monitor
	Ryelands Drive	Lintel damage at block entrance	Email to Mears		Monitor
	Ryelands Drive	Items on common ways	Email to tenants		
	Ryelands Drive	Buggy on common way	Letter to tenants		
	Ryelands Drive	2 swimming pools at rear of block	Estates to clear		
	Wild Park Close	No issue			