

Estate Inspection

Date of Inspection: 24 April 2017

Neighbourhoods Officer: Helen Burrow

Attendee: Victor Dodd

Weather conditions: Sunny

Date	No.	Block / Street	Description of problem	Action taken	Job number / reference
24/04/2017		Mountbatten Court	Paint coming off main entrance door handles	Email sent to Repairs 26/04/17	
24/04/2017		Mountbatten Court	2 pushchairs under stairs on ground floor	Common ways reminder letter to be sent to block	
24/04/2017		Mountbatten Court	Double glazed window on first floor landing - handle ceased	Email sent to Repairs 26/04/17	
24/04/2017		Mountbatten Court	Double glazed window on first floor landing - not shutting properly	Email sent to Repairs 26/04/17	
24/04/2017		Mountbatten Court	Double glazed window on first floor landing - handle ceased	Email sent to Repairs 26/04/17	
24/04/2017		Mountbatten Court	Paint coming off main entrance door handles	Email sent to Repairs 26/04/17	
24/04/2017		Mountbatten Court	Child's scooter and items on window sill in common way	Housing Officer spoke with resident who moved items into flat	
24/04/2017		Mountbatten Court	Sun lounger under stairs	Common ways reminder letter to be sent to block	
24/04/2017		Mountbatten Court	Paint coming off main entrance door handles	Email sent to Repairs 26/04/17	
24/04/2017		Mountbatten Court	Window opener for top double glazed window at front of block not working. The opener is a handle that connects via a cable to the top window.	Email sent to Repairs 26/04/17	
24/04/2017		Mountbatten Court	Washing line outside front of block in poor condition (rusty)	Email sent to Estates 26/04/17	
24/04/2017		Mountbatten Court	Window opener for top double glazed window at front of block not working. The opener is a handle that connects via a cable to the top window.	Email sent to Repairs 26/04/17	
24/04/2017		Mountbatten Court	Loft hatch missing hasp & staple and padlock	Email sent to Estates 26/04/17	
24/04/2017		Mountbatten Court	Items in store room - 2 shelving units, bedside cabinet	Housing Officer to revisit with stickers requesting removal	

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24/04/2017		Mountbatten Court	Two lights out in store room (access via external door to left of main entrance)	Email sent to Repairs 26/04/17	
24/04/2017		Mountbatten Court	Plant growing close to the entrance of the store room	Email sent to CityParks 26/04/17	
24/04/2017		Mountbatten Court	Window opener for top double glazed window at front of block not working. The opener is a handle that connects via a cable to the top window.	Email sent to Repairs 26/04/17	
24/04/2017		Lovegrove Court	Paint coming off main entrance door handles	Email sent to Repairs 26/04/17	
24/04/2017		Lovegrove Court	Fire door on first floor bouncing before closing - needs adjusting	Email sent to Estates 26/04/17	
24/04/2017		Lovegrove Court	Bike affixed to lamppost at front of block	Housing Officer to revisit with notice requesting removal	
24/04/2017		Lovegrove Court	Light above main entry door on - timer needs checking	Email sent to Repairs 26/04/17	
24/04/2017		Lovegrove Court	Paint coming off main entrance door handles (front and back entrances)	Email sent to Repairs 26/04/17	
24/04/2017		Lovegrove Court	Main entrance door left open and fire door on ground floor wedged open	Housing Officer to monitor and block letter to be sent if regular occurrence	
24/04/2017		Lovegrove Court	Washing line outside back of block in poor condition (rusty)	Email sent to Estates 26/04/17	
24/04/2017		Lovegrove Court	Paint coming off main entrance door handles (front and back entrances)	Email sent to Repairs 26/04/17	
24/04/2017		Lovegrove Court	Glass loose in fire door on ground floor (cracked)	Email sent to Repairs 26/04/17	
24/04/2017		Lovegrove Court	Two lights out in store room (access via external door to left of main entrance)	Email sent to Repairs 26/04/17	
24/04/2017		Lovegrove Court	Items in store room - garden table and chairs, storage chest, display cabinet, bikes	Common ways reminder letter to be sent to block	
24/04/2017		Lovegrove Court	Paint coming off main entrance door handles	Email sent to Repairs 26/04/17	
24/04/2017		Lovegrove Court	Bag of household rubbish in common way	Housing Officer to revisit to check cleared	
24/04/2017		Lovegrove Court	Double glazed window on first floor landing (at front of block) not opening	Email sent to Repairs 26/04/17	
24/04/2017		Lovegrove Court	Paint coming off main entrance door handles	Email sent to Repairs 26/04/17	
24/04/2017		Lovegrove Court	Paint coming off main entrance door handles	Email sent to Repairs 26/04/17	
24/04/2017		Lovegrove Court	Fire door on ground floor left open	Housing Officer to monitor and block letter to be sent if regular occurrence	
24/04/2017		Lovegrove Court	Fire door on first floor needs adjusting	Email sent to Estates 26/04/17	

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24/04/2017		Lovegrove Court	Light above main entry door on - timer needs checking	Email sent to Repairs 26/04/17	
24/04/2017		Lovegrove Court	Paint coming off main entrance door handles	Email sent to Repairs 26/04/17	
24/04/2017		Lovegrove Court	Plug in air freshner in common way plug socket		
24/04/2017		Ingram Court	Plug in air freshner in common way plug socket		
24/04/2017		Ingram Court	Wall to flower border at front of block next to car park - cracked, may need re-pointing	Email sent to Repairs 26/04/17	
24/04/2017		Ingram Court	Paintwork to external storage sheds in poor condition - may require EDB bid if not covered by planned maintenance	Email sent to Repairs 26/04/17	
24/04/2017		Ingram Court	Service doors in common way on ground and first floors need securing	Email sent to Estates 26/04/17	
24/04/2017		Ingram Court	Two holes in the plaster work under the window on the stairs to the top floor - looks like deliberate damage	Email sent to Repairs 26/04/17	
24/04/2017		Ingram Court	Loft hatch missing hasp & staple and padlock	Email sent to Estates 26/04/17	
24/04/2017		Ingram Court	Two holes in the plaster work next to the back door - looks like deliberate damage	Email sent to Repairs 26/04/17	
24/04/2017		Ingram Court	Loft hatch missing hasp & staple and padlock	Email sent to Estates 26/04/17	
24/04/2017		Ingram Court	Fire door on top floor - catch broken so not shutting properly	Email sent to Repairs 26/04/17	
24/04/2017		Ingram Court	3 children's scooters / toys in common way	Housing Officer spoke with resident who moved items into flat	
24/04/2017		Ingram Court	Child's bike and pushchair on ground floor by stairs	Common ways reminder letter to be sent to block	
24/04/2017		Ingram Court	Items in store room - Child's bike and fan heater	Housing Officer to revisit with stickers requesting removal	
24/04/2017		Ingram Court	Store room requires a sweep	Email sent to Estates 26/04/17	
24/04/2017		Ingram Court	Door mat (carpet style) raised near main entrance door - uneven and could be a trip hazard	Email sent to Repairs 26/04/17	
24/04/2017		Ingram Court	Fire door on ground floor needs adjusting	Email sent to Estates 26/04/17	
24/04/2017		Ingram Court	Clock on first floor landing windowsill	Housing Officer to revisit with sticker requesting removal	
24/04/2017		Ingram Court	Service doors in common way on ground and first floors need securing	Email sent to Estates 26/04/17	
24/04/2017		Ingram Court	Child's bike, bag of household rubbish, furniture	Housing Officer carded household requesting removal	

Date	No.	Block / Street	Description of problem	Action taken	Job number / reference
24/04/2017		Ingram Court	Wall next to back door has been re-plastered. Query whether repainting will be covered under Repairs contract or due for internal decs scheme	Email sent to Repairs 26/04/17	
24/04/2017		Ingram Court	Store room to left of main entrance door - light missing and looks like someone has replaced with non standard fitting - not working	Email sent to Repairs 26/04/17	