

Estate Inspection



Date of Inspection: 1 June 2017

Neighbourhoods Officer: Helen Burrow

Attendee: Helen Burrow, Pat Liddell

Weather conditions: Sunny

Date	No.	Block/ Street	Description of problem	Action taken	Job number/ reference	Follow up
01/06/2017		Portslade Court	Manholes previously reported during last EI, still have cones on	Email sent to Repairs on 02/06/17 to check whether job completed	9586713 - job completed 19/04/17, manholes re-cemented & photographs taken, passed post inspection.	
01/06/2017		Portslade Court	Pushchair by main entrance door	Common ways reminder letter to be sent to block		
01/06/2017		Portslade Court	Pipes (boxed in) in storage shed room leaking	Email sent to Repairs on 02/06/17	Emergency job raised under 9605414	
01/06/2017		Portslade Court	Plant outside in common way	Common ways reminder letter to be sent to block		
01/06/2017		Portslade Court	Vegetation next to garages overgrown	Housing Officer to check ownership		
01/06/2017		Horsfield Court	Plasterboard and extractor hood in the storage room	Housing Officer to re-visit with notice		
01/06/2017		Horsfield Court	Double glazed window on first floor stairwell landing (at side of block) seal blown	Email sent to Repairs on 02/06/17	Job 9605394, sent to Barnard & Hoad	
01/06/2017		Horsfield Court	Double glazed window on first floor (at front of block) not shutting properly, seal blown and pellet gun damage to adjacent window	Email sent to Repairs on 02/06/17	Job 9605394, sent to Barnard & Hoad	

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01/06/2017		Horsfield Court	Items in common way including plasterboard, child's car seat, table, TV monitors	Housing Officer carded household requesting removal		
01/06/2017		Horsfield Court	Internal window sill in bike storage room needs cleaning	Email sent to Estates on 02/06/17		
01/06/2017		Horsfield Court	Door to bike storage room not shutting properly (wooden door). Room is accessed from side of block, next to side entrance door	Email sent to Repairs on 02/06/17	Raised under 9605398 & provisionally booked in for 15/06/17	
01/06/2017		Horsfield Court	Weeds growing on steps	Housing Officer to query whether can be covered by Community Payback		
01/06/2017		Cowhayes Court	Housing information on notice board needs updating (key required)	Housing Officer to update		
01/06/2017		Cowhayes Court	Property has older style front door	Email sent to Mears on 02/06/17 to check whether property on door replacement programme		
01/06/2017		Cowhayes Court	Rendering on walls to washing area is blown	Email sent to Resident Involvement team on 02/06/17 to establish whether residents can make an EDB bid		Repairs fitting replacement rotary dryer 06/06/17
01/06/2017		Copperas Gap Court	Fire assembly information missing	Housing Officer and H&S manager to agree meeting point		
01/06/2017		Copperas Gap Court	Ceiling to stairwell has not been painted following re-plastering, paintwork in commonway in poor condition	Previously established not due for internal decs programme for 5 - 7 years. Email sent to Resident Involvement team on 02/06/17 to establish whether residents can make an EDB bid		
01/06/2017		Copperas Gap Court	Double glazed window in ground floor stairwell (rear). Seal blown and window won't open.	Email sent to Repairs on 02/06/17	9605405	

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01/06/2017		Copperas Gap Court	Furniture by bins	Email sent to Estates on 02/06/17		
01/06/2017		Dudney Court	Fire assembly information missing on ground floor and first floor	Housing Officer and H&S manager to agree meeting point		
01/06/2017		Dudney Court	Housing information on notice board needs updating (key required)	Housing Officer to update		
01/06/2017		Dudney Court	3 bikes (two attached to bolt on wall), child's scooter under stairs	Common ways reminder letter to be sent to block		
01/06/2017		Dudney Court	Mobility walker in common way	Common ways reminder letter to be sent to block		
01/06/2017		Dudney Court	Bike, skateboard and strimmer in common way	Common ways reminder letter to be sent to block		
01/06/2017		Dudney Court	Fire assembly information missing on ground, first floor and second floors	Housing Officer and H&S manager to agree meeting point		
01/06/2017		Dudney Court	Housing information on notice board needs updating	Housing Officer to update		
01/06/2017		Dudney Court	Packaged item under stairs	Sticker requesting removal		
01/06/2017		Dudney Court	Weeds growing in gutter drainpipe at front of block at Dudney Court	Email sent to Repairs on 02/06/17	9605408	
01/06/2017		Dudney Court	Housing information on notice board needs updating	Housing Officer to update		
01/06/2017		Dudney Court	Fire assembly information missing on ground, first floor and second floors	Housing Officer and H&S manager to agree meeting point		
01/06/2017		Dudney Court	Fire door needs adjusting	Email sent to Estates on 02/06/17		
01/06/2017		Kemps Court	Fire assembly information needs updating	Housing Officer and H&S manager to agree meeting point		
01/06/2017		Kemps Court	Bags of duvets, blinds, cushions, compost and gardening equipment in storage room	Common ways reminder letter to be sent to block		

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01/06/2017		Kemps Court	Double glazed window on first floor stairwell landing ceased shut	Email sent to Repairs on 02/06/17	9605403	
01/06/2017		Kemps Court	Plant outside in common way	Common ways reminder letter to be sent to block		
01/06/2017		Kemps Court	Wardrobe, door, chest of drawers and bookcase in common way. Furniture in process of being painted.	Housing Officer spoke to household who agreed to clear within 24 hours		
01/06/2017		Kemps Court	Rug hanging on stairwell railing	Common ways reminder letter to be sent to block		
01/06/2017		Kemps Court	Plants and small table in common way	Common ways reminder letter to be sent to block		
01/06/2017		Kemps Court	Fire assembly information needs updating	Housing Officer and H&S manager to agree meeting point		
01/06/2017		Blakers Court	Main entry door propped open with brick	Letter to be sent to block		
01/06/2017		Blakers Court	Fire safety information missing from ground floor (fire exit, no smoking and fire assembly point). Fire assembly information missing on first floor and fire assembly sign needs replacing on second floor (graffitti).	Email to Estates on 02/06/17 regarding missing signs. HO and H&S manager to agree meeting point.		
01/06/2017		Blakers Court	2 bikes, 2 pushchairs and 1 childs scooter in storage shed room	Common ways reminder letter to be sent to block		
01/06/2017		Blakers Court	Silver moped parked on path outside block	Housing Officer to re-visit with notice		
01/06/2017		Blakers Court	Double glazed window on second floor at front of block not shutting properly - hinges seem to be faulty	Email sent to Repairs on 02/06/17	9605400	
01/06/2017		Blakers Court	Blocked drain at rear of block, located next to water butt	Email sent to Repairs on 02/06/17	9605396	
01/06/2017		Blakers Court	Bike attached to wall at rear of block	Housing Officer to re-visit with notice		

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01/06/2017		Blakers Court	Exercise equipment and old drawers at rear of block	Housing Officer to re-visit with notice		
01/06/2017		Blakers Court	Storage room at rear of block full of items including, bunk beds, a cot, children's toys, wardrobe.	Letter to be sent to block advising all items should be cleared to allow for storage of the buggies and bikes currently outside the storage sheds		
01/06/2017		Northerlea	Main entry door - lock removed	Email sent to Repairs on 02/06/17 to query whether intercom system being repaired	Door is currently condemned - advised to check with Mechanical & Electrical Team	Email from M&E on 05/06/17: Section 20 has been completed for consultation and we are waiting for Chris to authorise the works to commence. Once started the timeframe should take about 6 weeks depending on residents access etc.
01/06/2017		Northerlea	Paint cans on top of storage cupboards for Flats	Letter to be sent to block		
01/06/2017		Northerlea	Ivy growing onto bike storage shed at rear of block	Email sent to CityParks on 02/06/17	Email received from CityParks 05/06/17 confirming job raised	