

APPLICATION FORM

Applications must be completed by a support worker; social worker, welfare officer, etc.

The Brighton Fund can only make awards to residents of Brighton & Hove. Second applications or applications to cover an ongoing expenditure or debts cannot be considered. The maximum award the Fund can make to an individual is usually £500.

1. Personal details and contact information

PLEASE TYPE FORM – handwritten forms may take longer to process.

Your details:	
Name	
Job Title	
Organisation	
Address	
Telephone	
Email	

On behalf of:	
Name	
Date of Birth	
Address	
Type of accommodation (Private owned/ rented, local authority, etc):	

Please give details of any other funding you have applied for on behalf of your client:
Is your client in receipt of income support?
Is your client in receipt of Guaranteed Pension Credit?

2. Application details

Items requested	
<i>If you are requesting multiple items or flooring for multiple rooms please rank them in order of importance.</i>	
Supplier	
The Brighton Fund makes awards as BACS payments direct to the supplier. This limits the number of organisations that we can work with. The last page of this document provides a list of organisations we have worked with in the past. We usually ask that applications include at least two quotes. Please provide a link to the item or a screenshot showing the goods and price where the supplier does not provide quotes.	
Please contact us for more information: brightonfund@brighton-hove.gov.uk Tel: 01273 291077	
First quote	
Supplier	
Total	
Second Quote	
Supplier	
Total	
Third quote	
Supplier	
Total	

Reason for application

Please explain your client's circumstances and how the items applied for would aid them. Please provide as much information. Applications where no information is provided cannot be considered.

By signing this form, you agree that the information you have supplied is, to the best of your knowledge, a true statement of the facts and, If you are employed by BHCC or an NHS Trust, you certify that your employer has no statutory duty to meet the needs indicated in this application and that the needs cannot be met from any discretionary budget within your organisation.

Signed:

Date:

Please return to:

The Brighton Fund, Room 167, Hove Town Hall, BN3 3BQ

Or return by email to

brightonfund@brighton-hove.gov.uk

Privacy Notice

The Council is the data controller for purposes of the Data Protection Act (2018) and EU General Data Protection Regulation as of May 2018 and is registered as a data controller with the Information Commissioner's Office (ICO) under registration number **Z5840053**.

Brighton and Hove City Council are committed to protecting your personal information. As a data controller we have a responsibility to make sure you know why and how your personal information is being collected in accordance with relevant data protection law.

Why we are processing your data

- We are collecting your client's data for the purpose of processing their Brighton Fund application
- We have a legal basis for collecting this data under Performance of Contract.
- This information will not be shared with any other third party without you being informed.
- We will hold your data for 6 years

Your information rights

- You have rights around the information we hold on you, further information on your rights are available on [our website](https://www.brighton-hove.gov.uk/content/about-website/privacy-and-cookies). (<https://www.brighton-hove.gov.uk/content/about-website/privacy-and-cookies>)

Further information

- If you would like to discuss this further please contact our Information Governance Team on 01273 295959 or data.protection@brighton-hove.gov.uk
- [BHCC's Data Protection Officer may be contacted on gdpr@brighton-hove.gov.uk](mailto:gdpr@brighton-hove.gov.uk)

Local Suppliers

We can work with any supplier as long as they will accept payment by BACS or you (support worker) can accept a budget transfer and make the purchase for your client.

Flooring

- Kemp Town Flooring Co., 86 St. James's Street, Brighton
www.floors.uk.net , 01273 698672, sales@floors.uk.net
- Cannadines, 62 London Road, Brighton
www.cannadinescarpets.co.uk, 01273 567187, info@cannadinescarpets.co.uk
- Buxtons, Unit 6 Woodingdean Business Park, Sea View Way, Brighton
<https://www.buxtons.co.uk>, 01273 300074, info@buxtons.co.uk

White goods and appliances

- Carters Direct, 19 – 29 Preston Road, Brighton
www.cartersdirect.co.uk, 01273 628618, brighton@cartersdirect.co.uk

Beds/ furniture

- The Brighton Bed Centre, 264/266 Portland Road, Hove
01273 777888, <http://www.brighton-beds.co.uk/>
- The Sussex Bed Centre, Shoreham by Sea
01424 212177, <https://www.sussexbedcentre.co.uk>
- Martlets, 270 Old Shoreham Road, Hove
01273 721188 Ext. 709 www.themartlets.org.uk