Access Protection Marking Application Form

Name:

Address:

Postcode:

Telephone:

Email:

Please ensure a valid email address is supplied as payment instructions will be sent via email.

Is the address above where you are requesting the access protection marking for?

Yes ☐ No ☐

If No – please provide the full address here:

Address:

Postcode:

Are you requesting a new white access protection marking or a refresh of an existing one?

New ☐ Refresh ☐

Blue Badge serial number if applicable:

In order to qualify for the concession of a free of charge access protection marking, please ensure the six-digit security number of your valid blue badge is stated. The blue badge must be registered to the applicant at the address where the access protection marking is applied for.

A £15 administrative fee applies to all applications. Postal applicants will be contacted to make payment over the phone.

Signature of applicant: Date:

For shared access only. Permission from the neighbouring party if the dropped kerb is shared:

Full Name & Address:

Postcode:

Signature: Date:

Please return this form to parkingdesign@brighton-hove.gov.uk or post it to Brighton & Hove City Council, Hove Town Hall, Parking Design & Implementation, G41, Norton Road, BN3 3BQ.

Access Protection Markings service privacy notice

We are committed to protecting your personal information.

The council is the data controller for purposes of the Data Protection Act (2018), and The General Data Protection Regulation (EU) 2016/679 ("GDPR") and is also registered as a data controller with the Information Commissioner's Office (ICO).

As a data controller, we have a responsibility to make sure you know why and how your personal information is being collected. This is according to relevant data protection law.

The primary laws which govern how Brighton & Hove City Council collects and use personal information (known as data) about you are:
General Data Protection Regulation (GDPR) www.privacy-regulation.eu/en/index.htm and Data Protection Act (DPA) 2018 www.legislation.gov.uk/ukpga/2018/12/contents/enacted

Why we collect your data and who we share your data with

We are collecting your data for the purpose of assessing eligibility for an Access Protection Marking. These are white lines across a legally dropped kerb.

We will only make your information available to those who need to know, so they can perform their council role.

How long we will keep your data and How we store your data

We will hold your data for 7 years after the access protection marking has been implemented, except in cases where legal proceedings may require it to be kept longer.

We will store your information on electronic databases and document management systems.

Your rights

Check your rights in relation to your personal information www.brighton-hove.gov.uk/about-website/privacy-and-data

If you want to discuss any of your data protection rights, you can:

phone 01273 295 959 or send an email to data.protection@brighton-hove.gov.uk

Information Commissioners Office (ICO)

The ICO is the national regulator with responsibility for ensuring compliance with data protection.

We would prefer you to contact us first with any concerns, but you can also contact the Information Commissioner to make a complaint:
by phone: 0303 123 1113, by post: Wycliffe House, Water Lane, Wilmslow, SK9 5AF

Our lawful basis for collecting your data

Our lawful basis for collecting your data under GDPR article 6 is performance of a contract.

This privacy notice will be subject to review when there is a change.

7715 Brighton & Hove City Council Communications Team

Brighton & Hove City Council