

**BRIGHTON & HOVE CITY COUNCIL
ROAD TRAFFIC REGULATION ACT 1984**

Brighton & Hove (Coldean & Moulsecoomb) (Event Days) Parking Order 2013 Amendment Order No.1 2025 (ref TRO-09d-2025)

Brighton & Hove City Council (“the Council”) in exercise of its powers under sections 1(1), 2(1) to (3), 4, 45, 46, 49, 53 and Part IV of Schedule 9 of the Road Traffic Regulation Act 1984 (“the 1984 Act”) as amended and of all other enabling powers after consultation with the Chief Officer of Police in accordance with Part III of Schedule 9 to the 1984 Act hereby makes the following Order.

1. This Order may be cited as Brighton & Hove (Coldean & Moulsecoomb) (Event Days) Parking Order 2013 Amendment Order No. 1 2025 and shall come into operation on the 13th day of December 2025.
2. The Brighton & Hove (Coldean & Moulsecoomb) (Event Days) Parking Order 2013 is amended as follows:

ARTICLE AMENDMENTS

PART 1 – GENERAL

Delete the following:

“**Head of Transport**” means an officer appointed by the Council for the time being and shall include his authorized agent and representative and any successor of his;

“**Permit**” means a permission in writing issued by the Council at its absolute discretion allowing a vehicle or vehicle of a specific class to park or wait in any Parking Place where such a Permit is required in accordance with the provisions of this Order;

“**Resident Visitor (1 Day) Permit**” means a 1 day Permit issued to a Resident for use by visitors of that Resident under the provisions of Part 3 of this Order;

“**Resident Visitor (Transferable) Permit**” means a transferable Permit issued to a Resident for use by visitors of that Resident under the provisions of Part 3 of this Order;

Add the following:

“**Corporate Director City Operations**” means an officer appointed by the Council for the time being and shall include their authorised agent and representative and any successor of them;

“**Permit**” means a permission either in paperless (virtual) or physical format, issued by the Council at its absolute discretion allowing a vehicle or vehicle of a specific class to park or wait in any Parking Place where such a Permit is required in accordance with the provisions of this Order;

“**Resident Visitor Permit(s)**” means a Permit or Permits issued to a Resident for use by visitors of that Resident under the provisions of Part 3 of this Order;

PART 2 – PERMIT PARKING PLACES

Delete the following:

1. Each road or length of road identified in Schedule 1 is hereby authorized to be used as a Permit Parking Place during Event Days for vehicles displaying a valid Resident, Resident Visitor (1 Day), Resident Visitor (Transferable), Business, School or Carer Permit.

PROVIDED that a Permit Parking Place may also be used:

- (1) by a vehicle displaying a valid Trader Permit issued for that vehicle if the vehicle is being used for a purpose for which the permit was issued; or
- (2) by a vehicle displaying a valid Professional Carer Badge if it is left for a period not exceeding one hour or such other period authorized by the Council and is being used for a purpose for which the badge was issued; or
- (3) by a vehicle displaying a valid Dispensation issued for that vehicle if it is left for a period not exceeding one hour or such other period specified by the Council on the Dispensation and is being used for a purpose for which the Dispensation was issued.

Replace with the following:

1. Each road or length of road identified in Schedule 1 is hereby authorised to be used as a Permit Parking Place during Event Days for vehicles issued with a valid Resident, Resident Visitor, Business, School or Carer Permit.

PROVIDED that a Permit Parking Place may also be used:

- (1) by a vehicle issued with a valid Trader Permit issued for that vehicle if the vehicle is being used for a purpose for which the permit was issued; or
- (2) by a vehicle issued with a valid Professional Carer Badge if it is left for a period not exceeding one hour or such other period authorized by the Council and is being used for a purpose for which the badge was issued; or
- (3) by a vehicle displaying a valid Dispensation issued for that vehicle if it is left for a period not exceeding one hour or such other period specified by the Council on the Dispensation and is being used for a purpose for which the Dispensation was issued.

Delete the following:

6. No person shall use any vehicle while it is in a Permit Parking Place or any part thereof without the written consent from the Head of Transport in connection with the sale or attempted sale of any article or in connection with the selling or offering for hire of his skill or services to any person in or near the Permit Parking Place or for the purpose of any exhibition and no vehicle shall be advertised for sale while it is standing in a Permit Parking Place.

PROVIDED that nothing in this Article shall prevent the sale of goods from a vehicle if the goods are immediately delivered at or taken into premises adjacent to the vehicle from which the sale is effected.

Replace with the following:

6. No person shall use any vehicle while it is in a Permit Parking Place or any part thereof without the written consent from the Corporate Director City Operations in connection with the sale or attempted sale of any article or in connection with the selling or offering for hire of his skill or services to any person in or near the Permit Parking Place or for the purpose of any exhibition and no vehicle shall be advertised for sale while it is standing in a Permit Parking Place.

PROVIDED that nothing in this Article shall prevent the sale of goods from a vehicle if the goods are immediately delivered at or taken into premises adjacent to the vehicle from which the sale is effected.

PART 3 – PARKING PERMITS

PART 3.1 – General

Application and Issue

Delete the following:

4. Upon receipt of an application duly made under the foregoing provisions of this Part the Council upon being satisfied that the applicant has provided the requisite documentation and any payment required and meets the criteria necessary for the issue of that particular type of Permit shall at its absolute discretion issue to the applicant one Permit and Protective Cover for leaving a vehicle during Event Days in any Permit Parking Place within the Permit Parking Zone for which the Permit was issued.

PROVIDED that:

- i. in the case of Resident Visitor (1 Day) Permits a Protective Cover is not issued and the number of permits to be issued to any applicant is regulated in accordance with Part 3.2 Article 17.
- ii. the provisions of this Article shall apply to any application for the renewal of a Permit save that a further Protective Cover will not be issued unless requested.

5. If a Permit is lost or destroyed the Permit Holder must notify the Council and may apply for the issue to him of a replacement Permit and the Council upon being satisfied as to such loss or destruction shall at its absolute discretion issue a replacement Permit subject to payment when stipulated in Schedule 3 of the requisite fee and upon such issue the previous permit shall become invalid.

PROVIDED that the provisions of this Article shall not apply in the case of Resident Visitor (1 Day) Permits for which no replacement permits shall be issued.

Replace with the following:

4. Upon receipt of an application duly made under the foregoing provisions of this Part the Council upon being satisfied that the applicant has provided the requisite documentation and any payment required and meets the criteria necessary for the issue of that particular type of Permit shall at its absolute discretion issue to the applicant one Permit for leaving a vehicle during Event Days in any Permit Parking Place within the Permit Parking Zone for which the Permit was issued.

5. If a Permit is lost or destroyed the Permit Holder must notify the Council and may apply for the issue to them of a replacement Permit and the Council upon being satisfied as to such loss or destruction shall at its absolute discretion issue a replacement Permit subject to payment

when stipulated in Schedule 3 of the requisite fee and upon such issue the previous permit shall become invalid.

PROVIDED that the provisions of this Article shall not apply in the case of Resident Visitor Permits for which no replacement permits shall be issued.

Permit Particulars

Delete the following:

6. A Permit shall where applicable have the following particulars printed thereon:
 - (1) the registration mark of the vehicle in respect of which the Permit has been issued.
 - (2) the period during which subject to the provisions of Article 11 of this Part the Permit shall remain valid.
 - (3) the type of Permit and indication that it has been issued by the Council.
 - (4) indication of the Permit Parking Zone for which the Permit has been issued.

PROVIDED that:

- i. for Resident Visitor (Transferable) Permits and School Permits Article 6 (1) shall not apply.
- ii. for Resident Visitor (1 Day) Permits Article 6 (1) shall not apply and instead the registration mark of the vehicle for which the permit is required and in which it is to be displayed shall be written by the Resident or a person authorized in that behalf by the Resident in permanent ink in the section marked and provided for that purpose.
- iii. for Resident Visitor (1 Day) Permits additional particulars being the day of the week date month and year for which the permit is to be used or such other particulars described in the instructions printed on the permit shall be revealed by the Resident or a person authorized in that behalf by the Resident by scratching out one panel only for each of those particulars in each of the sections marked and provided for that purpose or indicated by such other means described on the permit.

Replace with the following:

6. If a physical Permit has been issued it shall, where applicable, have the following particulars printed thereon:
 - (1) the registration mark of the vehicle in respect of which the Permit has been issued.
 - (2) the period during which subject to the provisions of Article 11 of this Part the Permit shall remain valid.
 - (3) the type of Permit and indication that it has been issued by the Council.
 - (4) indication of the Permit Parking Zone for which the Permit has been issued.

PROVIDED that:

- ii. for School Permits Article 6 (1) shall not apply.
- iii. for Resident Visitor Permits Article 6 (1) shall not apply and instead the registration mark of the vehicle for which the permit is required and in which it is to be displayed shall be written by the Resident or a person authorised in that behalf by the Resident in permanent ink in the section marked and provided for that purpose.
- iv. for Resident Visitor Permits additional particulars being the day of the week date month and year for which the permit is to be used or such other particulars described in the instructions printed on the permit shall be revealed by the Resident or a person authorised in that behalf by the Resident by

scratching out one panel only for each of those particulars in each of the sections marked and provided for that purpose or indicated by such other means described on the permit.

Display of Permit

Delete the following:

7. At all times during which a vehicle is left in a Permit Parking Place during Event Days the Driver thereof shall cause to be displayed in a Protective Cover affixed to the inside of the front windscreen of the vehicle a valid Permit relating to the Permit Parking Zone in which that Permit Parking Place is located so that all of the particulars referred to in Article 6 are visible and can be read in their entirety from the outside of the vehicle either from the front or nearside.

PROVIDED that:

- (i) as a protective cover is not required for Resident Visitor (1 Day) Permits the Permit or Permits should be displayed inside the vehicle either on the nearside of the dashboard or affixed to a side window nearest to the edge of the road so that the particulars referred to in Article 6 are visible and can be read in their entirety from the outside of the vehicle either from the front or nearside.
- (ii) a Resident Visitor (Transferable) Permit may be displayed either in a Protective Cover or inside the vehicle on the nearside of the dashboard so that the particulars referred to in Article 6 are visible and can be read in their entirety from the outside of the vehicle either from the front or nearside.
- (iii) where the vehicle is fitted with a windscreen that is not enclosed or is not fitted with a windscreen the Permit is to be displayed on the dashboard or facia in a suitable and securely affixed holder so that all of the particulars referred to in Article 6 are visible and can be read in their entirety from the outside of the vehicle either from the front or nearside.
- (iv) where the vehicle is fitted with neither a windscreen, dashboard or facia the Permit is to be displayed in a conspicuous and secure position on the vehicle so that the particulars referred to Article 6 are visible and can be read in their entirety from the outside of the vehicle either from the front or nearside.

Replace with the following:

7. At all times during which a vehicle is left in a Permit Parking Place when a physical permit issued it is required to be displayed during Event Days the Driver thereof shall cause to be displayed in the inside of the front windscreen of the vehicle a valid Permit relating to the Permit Parking Zone in which that Permit Parking Place is located so that all of the particulars referred to in Article 6 are visible and can be read in their entirety from the outside of the vehicle either from the front or nearside.

- (i) where the vehicle is fitted with a windscreen that is not enclosed or is not fitted with a windscreen the Permit is to be displayed on the dashboard or facia in a suitable and securely affixed holder so that all of the particulars referred to in Article 6 are visible and can be read in their entirety from the outside of the vehicle either from the front or nearside.
- (v) where the vehicle is fitted with neither a windscreen, dashboard or facia the Permit is to be displayed in a conspicuous and secure position on the vehicle so that the particulars referred to Article 6 are visible and can be read in their entirety from the outside of the vehicle either from the front or nearside.

PART 3.2 – Types of Permit

Resident Permits

Delete the following:

4.The issue and display of a valid Resident Permit allows the Permit Holder to park the vehicle during Event Days in a Permit Parking Place in the Permit Parking Zone for which the Permit was issued identified in Schedule 1.

Replace with the following:

4.The issue of a valid Resident Permit allows the Permit Holder to park the vehicle during Event Days in a Permit Parking Place in the Permit Parking Zone for which the Permit was issued identified in Schedule 1.

Delete title as follows:

Resident Visitor (Transferable) Permit

Delete the following:

7.Any applicate for a Resident Visitor (Transferable) Permit shall produce evidence as may be required by the Council to satisfy itself that the applicant is a Resident of the Permit Parking Zone for which the Permit is being applied for.

8.Application may be made by any Resident residing at any single postal address for one Resident Visitor (Transferable) Permit.

9.The issue and display of a valid Resident Visitor (Transferable) Permit allows the Permit Holder or a person visiting that Permit Holder to park a vehicle during Event Days in a Permit Parking Place in the Permit Parking Zone for which the Permit was issued identified in Schedule 1.

Replace with the following:

- 7. Not used
- 8. Not used
- 9. Not used

Delete title “**Resident Visitor (1 Day) Permits**” and replace with “**Resident Visitor Permits**”

Delete the following:

10.Any applicant for Resident Visitor (1 Day) Permits shall produce such evidence as may be required by the Council to satisfy itself that the applicant is a Resident of the Permit Parking Zone for which the Permits are being applied for.

11. Any Resident shall be entitled to a maximum of 25 Resident Visitor (1 Day) Permits in any 12-month period commencing from the date of issue of the first Resident Visitor (1 Day) Permit to that Resident.

PROVIDED that the Head of Transport or such other person authorized may at their absolute discretion where it appears justified on medical grounds issue to a Resident more than the entitlement of Permits in any 12 month period referred to in this Article where they are satisfied upon consideration of such supporting evidence as they may require that it would be appropriate in the circumstances.

12. The Council may at its absolute discretion apply the provisions of Article 11 to a Business or other institution which it is satisfied operates from premises situated within the Permit Parking Zone for which the Permits are being applied for

13. A Resident Visitor (1 Day) Permit shall be valid for the day and date only upon which the Permit is used.

14. Resident Visitor (1 Day) Permits may not be resold and any Permit Holder found to have done so may at the Council's absolute discretion lose any further entitlement arising under Article 11.

15. The issue and display of a valid Resident Visitor (1 Day) Permit allows the Permit Holder or a person visiting that Permit Holder to park a vehicle during Event Days in a Permit Parking Place in the Permit Parking Zone for which the Permit was issued as identified in Schedule 1.

Replace with the following:

10. Any applicant for Resident Visitor Permits shall produce such evidence as may be required by the Council to satisfy itself that the applicant is a Resident of the Permit Parking Zone for which the Permits are being applied for.

11. Any Resident shall be entitled to a maximum of 60 Resident Visitor Permits in any 12-month period commencing from the date of issue of the first Resident Visitor Permit to that Resident.

PROVIDED that the Corporate Director City Operations or such other person authorised may at their absolute discretion where it appears justified on medical grounds issue to a Resident more than the entitlement of Permits in any 12-month period referred to in this Article where they are satisfied upon consideration of such supporting evidence as they may require that it would be appropriate in the circumstances.

12. The Council may at its absolute discretion apply the provisions of Article 11 to a Business or other institution which it is satisfied operates from premises situated within the Permit Parking Zone for which the Permits are being applied for

13. A Resident Visitor Permit shall be valid for the day and date only upon which the Permit is used.

14. Resident Visitor Permits may not be resold and any Permit Holder found to have done so may at the Council's absolute discretion lose any further entitlement arising under Article 11.

15. The issue of a valid Resident Visitor Permit allows the Permit Holder or a person visiting that Permit Holder to park a vehicle during Event Days in a Permit Parking Place in the Permit Parking Zone for which the Permit was issued as identified in Schedule 1.

Business Permits

Delete the following:

18. The issue and display of a valid Business Permit allows the Permit Holder to park the vehicle during Event Days in a Permit Parking Place in the Permit Parking Zone for which the Permit was issued as identified in Schedule 1.

Replace with the following:

18. The issue valid Business Permit allows the Permit Holder to park the vehicle during Event Days in a Permit Parking Place in the Permit Parking Zone for which the Permit was issued as identified in Schedule 1.

Carer Permits

Delete the following:

21. The issue and display of a valid Carer Permit allows the Permit Holder to park the vehicle during Event Days in a Permit Parking Place in the Permit Parking Zone for which the Permit was issued as identified in Schedule 1 provided that the vehicle is being used for the purpose for which the Permit was issued.

Replace with the following:

21. The issue of a valid Carer Permit allows the Permit Holder to park the vehicle during Event Days in a Permit Parking Place in the Permit Parking Zone for which the Permit was issued as identified in Schedule 1 provided that the vehicle is being used for the purpose for which the Permit was issued.

School Permits

Delete the following:

23. The issue and display of a valid School Permit allows the member of the teaching staff who has been assigned the use of the Permit by the head teacher to park a vehicle during Event Days in a Permit Parking Place in the Permit Parking Zone for which the Permit was issued as identified in Schedule 1.

Replace with the following:

23. The issue of a valid School Permit allows the member of the teaching staff who has been assigned the use of the Permit by the head teacher to park a vehicle during Event Days in a Permit Parking Place in the Permit Parking Zone for which the Permit was issued as identified in Schedule 1.

Schedule 3

Permit Charges

Delete the following:

Permit Type	Charges		Item
Resident	Free	£10 for replacement permits and changes of vehicle	1
Business	Free		2
Carer	Free		3
School	Free		4
Resident Visitor (1-Day)	£4 each		6

and replace with:

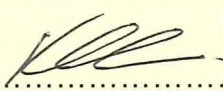
Permit Type	Charges	Item
Resident	Free	1
Business	Free	2

Carer	Free	3
School	Free	4
Resident Visitor	Free	5

**MADE UNDER THE COMMON SEAL OF
BRIGHTON & HOVE CITY COUNCIL**

This 10th day of December 2025

Executed as a deed by affixing the common seal of
BRIGHTON & HOVE CITY COUNCIL in the presence of



.....
Authorised Officer



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