

My funeral

Making your own funeral arrangements

Completing this leaflet will provide the necessary information for your relatives or close friends to carry out your exact wishes for your own funeral. When completed and signed, we recommend that you keep it with your Will, if you have made one, or somewhere known to the person who will eventually be arranging your funeral.

A funeral service is an occasion for family and friends to come together and support each other. It is a time to remember and reflect on the person who has died and it is also an important part of the grieving process. You can contribute to this process, and also prevent potential family friction, by providing clear instructions on how you want your funeral to proceed.

Funeral wishes, either in a Will or other document, are not legally binding. It is therefore sensible, as a first step, to identify someone who will act for you and give instructions after your death. This will give you the confidence and reassurance that your requirements will be respected. It is also helpful, and often comforting, if your family and friends can follow your wishes too.

When making arrangements please remember that this is a final opportunity for your family and friends to say goodbye, and the more personal you can make it, the more meaningful the funeral will be.

If you need any assistance in completing the form, then please contact Bereavement Services.

Woodvale

Bereavement Services
The Woodvale Lodge
Lewes Road
Brighton BN2 3QB
Telephone: 01273 604020



The Government Standard



Full name:

Address:

Telephone number:

Email:

The information given in this document is in addition to that provided in my legal Will.

My Will is kept at / in:

I have not written a Will

My next of kin is:

Relationship to me:

The name and address of the person I'd like to arrange my funeral is:

Full name:

Address:

If this person is not the named Executor in your Will, then the Executor must agree to this.

My important documents (*birth certificate, marriage certificate, pension/bank books, NHS card, insurance documents, etc.*) are kept in the following place(s):

I would prefer to die at home, if possible: yes / no

If I don't die at home, I would like my body to be returned there before my funeral takes place: yes / no

I have a pre-paid funeral plan: yes / no

Details of funeral plan:

My choice of funeral director is:

Name:
Address:

I would like my body to be embalmed: yes / no

I would like my coffin to be made of: standard wood cardboard wicker
bamboo shroud (burial only)
other (please specify)

I would like to wear special funeral jewellery and / or clothing: (please specify)

If a cremation, you will need to check with the crematorium regarding any special requests.

If possible, I would like my family / friends to visit me in the Chapel of Rest at the funeral director's before the funeral: yes / no

I would like my coffin to be transported by: hearse horse-drawn hearse
estate car
other (please specify)

I would like my immediate family to follow my hearse: in limousines using their own vehicles

I would like the following bearers at my funeral: funeral director's bearers family bearers*

*at least four people required for family bearers - please name

<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

I would like flowers at my funeral: yes / no

If yes: family flowers only no restrictions

I would like donations made to a charity in lieu of flowers: yes / no

If yes, donations to be made to: *(name of charity)*

I would like my death announced in: *(name of newspaper)*

I would like my family and friends to attend a gathering after the funeral: yes / no

I also have the following special requests:

<input type="text"/>
<input type="text"/>
<input type="text"/>

My funeral service

I want to be cremated: yes / no At Woodvale Crematorium

Another crematorium: *(please specify)*

Name:

Address:

<input type="text"/>

I want to be buried: yes / no

Name and address of cemetery:

Name:

Address:

I have a grave-space reserved for me: yes / no Grave number:

I have a Grant of Ownership (*a Deed*) for this grave-space kept with my official papers:

yes / no (*we require the grave owner's permission before a burial can proceed*)

I don't want a funeral service:

I would like a religious service: yes / no Denomination:

Name of Minister of Religion / Officiant:

To be held at: *for example a crematorium, a church or meeting place*

Name:

Address:

I would like a non-religious service: yes / no

To be held at: *for example a crematorium, a church or meeting place*

Name:

Address:

I would like a committal ceremony: yes / no

To be held at: *for example the cemetery or crematorium chapel, the graveside*

The service is open to all family and friends:

Private funeral - family only attending:

My music requests:

Music on entry:

Organist
to play:

Pre-recorded
music:

Music during the committal:

Music on exit:

Hymns or music during service:

Text / poem(s) to be read:

Other requests: *(please specify below)*

In case they may be omitted, I would like the following people to be invited to my funeral:

My requirements after my cremation (if applicable)

I would like my cremated remains to be buried / strewn as follows:

for example: family grave, crematorium, remembrance gardens, churchyard, at sea, other – please specify, stating grave number / location if necessary.

(we require the grave owner's permission before a burial can proceed)

I would like a memorial service: yes / no

To be held at:

At which time my cremated remains are to be: buried / strewn

I would like my cremated remains to be placed at the same location as:

(name of previous deceased person)

Their date of death:

Their relationship to me:

I would like a memorial provided at the crematorium in the form of:

Book of Remembrance

Plaque on log

Rose bush with plaque

Tree with plaque

Lawn grave memorial

Blue leather recordia panel

Bulb remembrance

Other *(please state)*

(‘In Remembrance’ booklet available from Woodvale)

I would like to be commemorated in / on the same memorial as:

(name of previous deceased person)

Their date of death:

Their relationship to me:

Memorial reference number:

(we reserve the right to obtain the permission of any endowment holder before complying with this request)

My requirements after my burial (if applicable)

I would like a memorial provided on my grave:

(subject to the rules of the cemetery – regulations available from Woodvale)

My choice of memorial mason is:

Name:

Address:

My memorial

I would like this wording to be placed on my memorial / headstone:

Any additional information

Signed:

Date:

When completed, it is important to keep this form in a safe place as it contains information about the location of important documents