

Payments should be received by the dates shown on the front of your bill

If you have an email address or mobile phone you can receive an email and/or text reminder to pay your instalments. You can add these to your account by visiting www.brighton-hove.gov.uk/myaccount.

If you need assistance with using online services, there are Free Library Connect and Digital Brighton & Hove sessions, run by volunteers to help people use a computer, laptop, smartphone, tablet, eBook reader or the internet. Speak to a librarian in your local library to find out more.

How to Pay



Direct Debit

Visit www.brighton-hove.gov.uk/CTDD for details on how to set up a direct debit. You can pay by direct debit on the **1st, 6th, 15th or 25th of the month**.



Internet payments

You can pay using your **debit or credit cards**. **Amex and PayPal** are also accepted. Visit www.brighton-hove.gov.uk/payCT and follow the instructions.



Online banking

Pay to account number **10631660** and sort code **30-80-12**. Quote the Council Tax account number on the front of the bill as your payment reference.



24-hour automated telephone banking

Use your phone to pay by **Amex, debit or credit card**, any time, any day by calling **01273 291908**. Please have your Council Tax account number and payment card to hand.



PayPoint

The barcode on this bill is to pay at PayPoint outlets. Find your local outlet at paypoint.com

Council Tax Reduction (CTR)

If you are on a low income, we may be able to reduce your bill. Go to www.brighton-hove.gov.uk/benefits to see if you qualify and to apply. Delaying will reduce any entitlement. You can ask us for an explanation of your CTR, or appeal our decision within one month.

Council Tax help

Information on council tax and the support available is at www.brighton-hove.gov.uk/council-tax-help

Advice agencies

There are advice agencies in the city who can help you with money worries. They may also be able to help you claim CTR or tell you if you are missing out on any other help. www.brighton-hove.gov.uk/benefits-advice

Claim or end a discount, exemption or CTR

If you receive a discount or an exemption it will show on the front of this bill. You can apply for these at www.brighton-hove.gov.uk/council-tax/council-tax-discounts including 25% single person discount, student exemptions, receiving or providing care and empty property awaiting probate. If your circumstances change, you must tell us straight away. If you get too much CTR, discount or exemption because you have not told us correct information, you will have to pay it back. You could also be committing an offence and could be prosecuted.

Cost of our services for 2022/23 are summarised at www.brighton-hove.gov.uk/budget

How we use your data www.brighton-hove.gov.uk/revenues-privacy-notice

Can't access online? If you are unable to access online at www.brighton-hove.gov.uk/council-tax, we have a phone line for people who don't have access to the internet on **01273 291291**.



Mental Health
& Debt

Money worries getting you down? Get help with your mental health:

Sussex Mental Healthline **0300 5000 101**
Mental Health Rapid Response Service (MHRRS) **0800 0309 500**

SAMARITANS

Feeling suicidal?
Contact Samaritans
on **116 123**