**Staff Travel Information Noticeboard Checksheet**

This check sheet will enable your workplace to include relevant information to staff about sustainable travel options.

It is recommended that you place the travel information noticeboard in an area where there is high footfall to maximise exposure to staff, ie staff breakout rooms, canteens, reception areas, etc

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| **Journey planning** | **Check** | **Facilities** | **Check** | **Walking** | | **Check** | **Cycling** | **Check** | **Public Transport** | **Check** | **Driving** | **Check** |
|  |  |  |  | **Promote BHCCs** [**Move for Change BetterPoints**](https://moveforchange.betterpoints.uk/) **campaign** | | | | | |  |  |  |
| Google Maps |  | Changing Rooms |  | Routes | |  | Info on Cycle to Work Schemes, e.g. Green Commute Initiative |  | Brighton & Hove Buses 4Work Saver |  | Parking policy |  |
| Workplace Location map |  | Showers |  | Maps with times and distances | |  | BTN Bikeshare |  | Service information for bus & train travel |  | Liftsharing |  |
|  |  | Lockers  Drying facilities |  |  | |  | Bicycle user group |  | Fare discounts for bus & train travel via workplace offers |  | Car clubs |  |
|  |  | Cycling parking |  |  | |  |  |  | [EasitBRIGHTON&HOVE](https://www.easit.org.uk/network/easitBRIGHTON%20&%20HOVE-3) Savings on bus & train travel |  | Motorbikes/ moped parking |  |
|  |  |  |  | |  |  |  |  |  |  | Traffic disruption – [www.roadworks.org](http://www.roadworks.org) |  |
|  |  |  |  |  | |  |  |  |  |  | Workplace electric vehicle & charge point policy |  |