



Perform process/add something.



Edit current section.



Return focus to section

Green Level Accreditation Checklist

The 'Business Accreditation' tab shows up to date progress in the Modeshift STARS system

Introduction

'Site Details' section completed	
'Staff & Volunteer Information' section completed	
'Visitor Information' section completed	
'Opening Hours' section completed	

Aims & Objectives

Travel Plan 'Aim' added*	
Travel Plan 'Objectives' added*	

Working Group

Working group established*	
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Travel & Transport Infrastructure

'On-site Sustainable Travel Facilities' section completed	
'Transportation Links' section completed <i>Must be sufficient detail to describe how to access the site by each travel mode.</i>	
'Car Travel' section completed	

Travel & Transport Policies

'Travel & Transport Policies' section completed*	
'Sustainable Travel Tools' section completed*	

Surveys, Modal Shift & Targets

At least one 'Target' set <i>Targets must be SMART & not already achieved</i>	
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Initiatives

A minimum of five unique 'Travel Initiatives' planned	
A minimum of two unique 'Supporting Initiatives' planned	

Sign Off

Application is signed off by Senior Management Team	
Statement of endorsement provided by Senior Management Team	

**Not a requirement for Green accreditation but it is best practice to complete this section*



Perform process/add something.



Edit current section.



Return focus to section

Bronze Level Accreditation Checklist

The 'Business Accreditation' tab shows up to date progress in the Modeshift STARS system

Previous Level Complete

All Green Level criteria complete & up to date	
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Working Group

Working group established*	
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Surveys, Modal Shift & Targets

<p>'Staff Travel Mode Data' completed within the last 2-years</p> <p><i>Minimum response rates: <50 staff = 40%; 50 - 99 staff = 30%; 100 - 499 staff = 25%; 500 - 999 staff = 20%; 1,000 – 2,499 staff = 15%; 2,500+ staff = 10%</i></p>	
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Travel & Transport Issues

A minimum of one current issue has been identified, and recorded	
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Initiatives

Evidence is not required for Bronze but is strongly recommended

NOTE: There must be sufficient information in 'Reporting' for someone outside the organisation to understand what was done. 'N/A', 'none', abbreviations, initials and similar are not acceptable for accreditation.

A minimum of five unique 'Travel Initiatives' recorded and Completed	
A minimum of two unique 'Supporting Initiatives' recorded and Completed	

Sign Off

Application is signed off by Senior Management Team	
Statement of endorsement provided by Senior Management Team	

**Not a requirement for Bronze accreditation but it is best practice to complete this section*



Perform process/add something.



Edit current section.



Return focus to section

Silver Level Accreditation Checklist

The 'Business Accreditation' tab shows up to date progress in the Modeshift STARS system

Previous Level Complete

All Green Level criteria complete & up to date	
All Bronze Level criteria complete & up to date	

Working Group

Working Group established and active. <i>The Working Group must represent the organisation and include a minimum of three people.</i>	
Working Group actions documented	

Surveys, Modal Shift & Targets

'Staff Travel Mode Data' completed within the last 2-years <i>Minimum response rates: <50 staff = 50%; 50 - 99 staff = 40%; 100 - 499 staff = 30%; 500 - 999 staff = 25%; 1,000 – 2,499 staff = 20%; 2,500+ staff = 15%</i>	
Achieve a reduction in single occupancy vehicle (car alone) journeys	

Initiatives

Evidence is required for all Initiatives

NOTE: There must be sufficient information in 'Reporting' for someone outside the organisation to understand what was done. 'N/A', 'none', abbreviations, initials and similar are not acceptable for accreditation.

A minimum of fifteen unique 'Travel Initiatives' recorded and Completed	
A minimum of five unique 'Supporting Initiatives' recorded and Completed	

Sign Off

Application is signed off by Senior Management Team	
Statement of endorsement provided by Senior Management Team	



Perform process/add something.



Edit current section.



Return focus to section

Gold Level Accreditation Checklist

The 'Business Accreditation' tab shows up to date progress in the Modeshift STARS system

Previous Level Complete

All Green Level criteria complete & up to date	
All Bronze Level criteria complete & up to date	
All Silver Level criteria complete & up to date	

Surveys, Modal Shift & Targets

'Staff Travel Mode Data' completed within the last 2-years <i>Minimum response rates: <50 staff = 50%; 50 - 99 staff = 50%; 100 - 499 staff = 40%; 500 - 999 staff = 30%; 1,000 - 2,499 staff = 25%; 2,500+ staff = 20%</i>	
Achieve a reduction in single occupancy vehicle (car alone) journeys	

Initiatives

Evidence is required for all Initiatives

NOTE: There must be sufficient information in 'Reporting' for someone outside the organisation to understand what was done. 'N/A', 'none', abbreviations, initials and similar are not acceptable for accreditation.

A minimum of twenty-five unique 'Travel Initiatives' recorded and Completed	
A minimum of ten unique 'Supporting Initiatives' recorded and Completed	

Gold Standard Delivery

Evidence is required for all Initiatives

A minimum of two unique 'Gold Standard Initiatives' recorded and Completed	
Gold Standard Delivery section completed	

Sign Off

Application is signed off by Senior Management Team	
Statement of endorsement provided by Senior Management Team	



Perform process/add something.



Edit current section.



Return focus to section

Platinum Level Accreditation Checklist

The 'Business Accreditation' tab shows up to date progress in the Modeshift STARS system

Previous Levels Complete

All Green Level criteria complete & up to date	
All Bronze Level criteria complete & up to date	
All Silver Level criteria complete & up to date	
All Gold Level criteria complete & up to date	
Must have held Gold level STARS accreditation for a minimum of 3-years	

Surveys, Modal Shift & Targets

'Staff Travel Mode Data' completed within the last 2-years <i>Minimum response rates: all sites, any number of staff = > 50%</i>	
Achieve a reduction in single occupancy vehicle (car alone) journeys and an increase in active modes (walk, cycle) from previous Gold accreditation levels	

Sign Off

Application is signed off by Senior Management Team	
Statement of endorsement provided by Senior Management Team	