

# Application for consent to distribute free printed matter in designated areas

Please complete all sections



<b>1. Name of applicant:</b> (Ltd company, business name etc)									
<b>2. Name of owner/manager responsible for distribution:</b>									
<b>3. Business address and postcode:</b>									
<b>4. Local contact name (Licence will be sent to this address unless otherwise specified): Address:</b>  Day time tel:                                  Evening tel:                                  email:									
<b>5. Specify main distribution locations (please list):</b>									
<b>6. Please tick the box of the licences you wish to apply for:</b> <table><tr><td><b>Annual licence</b></td><td><b>Temporary licence</b></td><td><b>Start Date</b></td></tr><tr><td>Standard (0700-1900) <input type="checkbox"/></td><td>Standard (0700-1900) <input type="checkbox"/></td><td></td></tr><tr><td>Premium (anytime) <input type="checkbox"/></td><td>Premium (anytime) <input type="checkbox"/></td><td>_____</td></tr></table>	<b>Annual licence</b>	<b>Temporary licence</b>	<b>Start Date</b>	Standard (0700-1900) <input type="checkbox"/>	Standard (0700-1900) <input type="checkbox"/>		Premium (anytime) <input type="checkbox"/>	Premium (anytime) <input type="checkbox"/>	_____
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Standard (0700-1900) <input type="checkbox"/>	Standard (0700-1900) <input type="checkbox"/>								
Premium (anytime) <input type="checkbox"/>	Premium (anytime) <input type="checkbox"/>	_____							
<b>7. Number of additional badges required, maximum of four additional can be applied for.</b>									
<b>8. Total cost (please refer to attached payment guidance to calculate your costs):</b> £.....									
<b>Guidance notes:</b> <ul style="list-style-type: none"><li>• This application form should be submitted no later than 14 days before the expiration of a previous licence or the proposed date when distribution is intended to commence.</li><li>• In submitting this application, the applicant agrees to adhere to the attached conditions of licence.</li><li>• Full payment for the licence applied for must be enclosed when returning this application</li></ul>									
<b>I confirm that I have read and agree to abide by the conditions below and enclose payment for the licensing approval, issuing and enforcement processes.</b>  Signature of person making this application: ..... Date:.....									

This form must be returned to:  
Brighton & Hove City Council  
City Enforcement Team  
The Hollingdean Depot  
Upper Hollingdean Road  
Brighton, BN1 7GA

Telephone: 01273 292929  
Fax: 01273 294742  
website: [www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk)  
Email: [Flyinging@brighton-hove.gov.uk](mailto:Flyinging@brighton-hove.gov.uk)