

1) Who can apply for review?

Interested parties and responsible authorities may apply. Interested parties are people living or businesses operating in the vicinity or a body representing them.

Responsible authorities are the Police, Fire Services and various services within the Council, trading standards, environmental health for noise and safety, planning, children's social services.

2) Procedure

The Council will provide the form the government designed to apply for a review. The applicant will need to state the grounds which must relate to one or more of the licensing objectives (prevention of crime and disorder, public safety, prevention of public nuisance, protection of children from harm).

- The applicant must also give a copy of the review application to the licence

The Licensing Team carries out a variety of licensing functions from acupuncture and Licensing Act 2003 to street trading and mobile food vendors.

Contact

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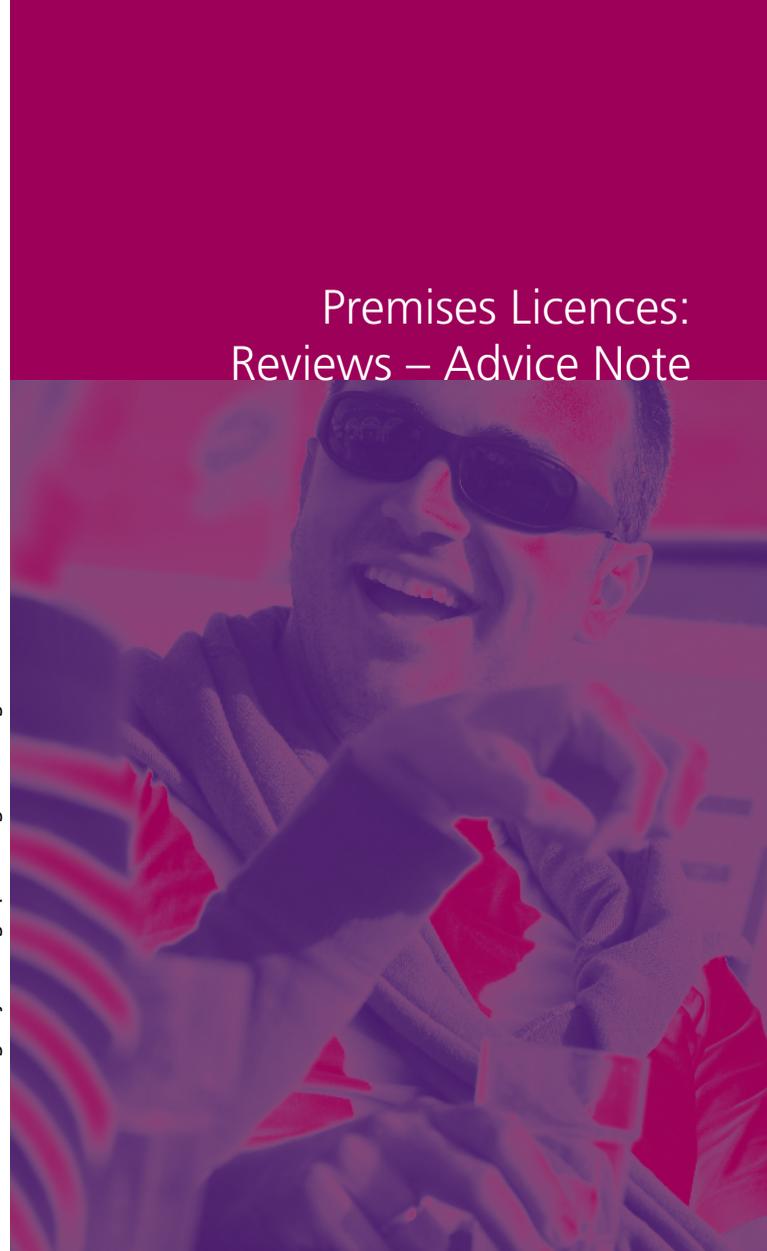
Translation? Tick this box and take to any council office.

Perkthim? Zgjidhni kete kuti dhe cojeni ne cilendo zyre keshilli.	Albanian <input type="checkbox"/>
ترجمة؟ ضع علامة في المربع وخذها إلى مكتب البلدية.	Arabic <input type="checkbox"/>
অনুবাদ? বক্সে টিক চিহ্ন দিয়ে কাউন্সিল অফিসে নিয়ে যান।	Bengali <input type="checkbox"/>
需要翻译? 请勾选此框并送至任何理事会的办公室。	Chinese <input type="checkbox"/>
Farsi ترجمه؟ چهارگوشه را نشانه گذاری کرده و به یکی از انجمن های مشاوره رجوع کنید.	Farsi <input type="checkbox"/>
Traduction? Veuillez cocher la case et apporter au Council.	French <input type="checkbox"/>
Tradução? Coloque um visto na quadrícula e leve a uma qualquer repartição de poder local (Council Office).	Portuguese <input type="checkbox"/>
Tercümesi için kareyi işaretleyiniz ve bir semt belediye bürosuna veriniz	Turkish <input type="checkbox"/>
	other (please state) <input type="checkbox"/>

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Premises Licences: Reviews – Advice Note



holder and all responsible authorities (see above) on the day she or he applies to the licensing authority.

- The Council advertises the review by display of notice on the premises for 28 days minimum, at Council offices and on its website.
- The licence holder, a responsible authority, or interested party may make representations.
- A hearing must be held within 20 working days after the closing date for representations.
- The Council must give five working days notice of the review hearing.

3) What are the reasons the Council might decide not to review a licence?

- The application does not relate to the licensing objectives
- The ground is considered frivolous, vexatious or repetitious.
- There has not been a reasonable interval since the initial grant of the licence or an earlier application.
- Procedures have not been followed correctly.

The Council will notify an applicant if an application is rejected for being frivolous, vexatious or repetitious.

4) How is the application determined?

A hearing of the Licensing Panel of three Councillors will be held if appropriate procedures and advertisement has been followed.

The licence holder can make representations. The applicant should not raise new issues outside those stated in the application.

5) What are the possible sanctions?

The Panel can:

- Modify licence conditions
- Exclude a licensable activity like sale of alcohol or provision of entertainment
- Remove the Designated Premises Supervisor
- Suspend the licence for up to three months
- Revoke the licence

There are appeal rights to the Magistrates Court following a review hearing.

Other advice: Any action has to be reasonable and justified so it will be vital that there is evidence to support cases. Any problems should ideally first be reported to and then investigated by appropriate responsible authorities prior to an application for review being made.



Dealing with Premises Licence and Club Premises Certificate Reviews

