



\*\*\*\*\* The Parking Office will close at 13:00 on Tuesdays from the 6<sup>th</sup> of August 2019\*\*\*

Parking Information Centre  
Hove Town Hall  
Norton Road  
Hove  
BN3 3BQ

**APPLICATION FOR REFUND OF MONEY ON  
SURRENDER OF AN UNEXPIRED PARKING PERMIT**  
**BACS payment only**

**IMPORTANT: YOU MUST ATTACH YOUR PERMIT TO THIS FORM**

**Only the permit holder may request a refund, please complete the following details and return this form to the address above:**

I apply for a refund upon surrender of the attached parking permit in accordance with the provisions of Article 12 of the Brighton (Residents Parking) (Consolidation) Order 1981 as amended.

FULL NAME .....

ADDRESS (where you want the refund sent) .....

.....POST CODE.....

EMAIL ADDRESS (for remittance notice) .....

VEHICLE REGISTRATION ..... PERMIT NUMBER .....

BANK ACCOUNT DETAILS FOR REFUND BY BACS

Sort code: --

Account Number:

Account Holder.....

SIGNATURE OF PERMIT HOLDER.....

DATE .....

**For Official Use Only**

Date of Surrender ..... Amount of Refund

Date of Expiry ..... £.....

No. of Months Unexpired .....

**Officer Initials** ..... **Date** .....