



Brighton & Hove

REPEAT RESIDENT VISITOR PERMITS FORM

***** The Parking Office will close at 13:00 on Tuesdays from the 6th of August 2019***

FORENAME(S): _____

SURNAME: _____

ADDRESS: _____ Post Code _____

Please note that these permits cannot be used for solo motorcycles.

I understand that visitor permits are valid for a minimum of 12 months and they are non-transferable and non-refundable. I also confirm that I am resident of Brighton & Hove and can provide one proof of address dated within the last 3 months.

Order and Payment Details:

For Zones **A, C, E, F, G, H, I, J, K, N, O, Q, R, T & V** Visitor Permits cost **£3.50 each**. Cash, cheque or card payments will be accepted. Cheques should be made payable to BHCC.

Number of Permits required: Total Cost:

For Zones **B & D** Visitor Permits cost **£2.60 each**. Cash, cheque or card payments will be accepted. Cheques should be made payable to BHCC.

Number of Permits required: Total Cost:

For Zones **M, Y & Z** Visitor Permits cost **£4.50 each**. Cash, cheque or card payments will be accepted. Cheques should be made payable to BHCC.

Number of Permits required: Total Cost:

For Zones **L, P, S, U & W** Visitor Permits cost **£2.20 each**. Cash, cheque or card payments will be accepted. Cheques should be made payable to BHCC.

Number of Permits required: Total Cost:

I agree to Council Tax records being checked to prove residency.

SIGNATURE:.....DATE.....

WARNING: Any person knowingly making a false statement for the purposes of obtaining Resident's Visitor Parking Permits are liable to a fine not exceeding Level 5 or to imprisonment for not more than six months or to both a fine and imprisonment.

PERMISSION TO COLLECT (complete this section if someone else is acting on your behalf)

I hereby give permission for the following person to pick up Visitor Permits on my behalf. On request they will be able to produce identification.

Name of person collecting the Visitor Permits:.....

Signature of permit holder.....Date: .../...../....

P.T.O. →

General Data Protection Regulation (GDPR)

The Council is the data controller for purposes of the Data Protection Act 12018 and General Data Protection Regulation and is registered as a data controller with the Information Commissioner's Office (ICO) under registration number **Z5840053**.

Why we are processing your data

- We are collecting your data for the purpose of assessing eligibility for a Parking Permit and it may be used for the purpose of detecting or preventing fraud.
- The data is collected under the lawful bases of performance of a contract and a task in the public interest
- Your data may be shared with NSL as they operate and maintain the permit system and enforce the parking system, Council Tax Department, Corporate Fraud Department and Legal Services Department and may be used in connection with legal proceedings.
- Brighton and Hove City Council is part of a shared services arrangement with East Sussex County Council and Surrey County Council. For the purposes of counter-fraud and or litigation, it is possible that your data will be shared with either of these authorities should they be undertaking work on behalf of this local authority.
- We will hold your data for 2 years after you cease to have a parking permit, except in cases where legal proceedings may require it to be kept longer.

Your information rights

- You have the right to request a copy of the data we hold about you and to seek rectification of any data which is not correct
- To exercise your data protection rights, please contact the Data Protection Team on 01273 295959 or email us at data.protection@brighton-hove.gov.uk
- [Brighton and Hove City Council has appointed a Data Protection Officer in conjunction with East Sussex County Council and Surrey County Council. To contact the DPO, use the form at this link:](#)

<https://www.brighton-hove.gov.uk/content/council-and-democracy/about-your-council/data-protection-officer-dpo>