

## What does the sign look like?

A suspension sign is a bright yellow sign. It will say when and where the suspension is taking place. Please do not change or move the sign age because this will make the suspension invalid.

## Can I park in a suspended bay?

You can only park in a suspended bay if you have booked the suspension. If you park in a suspended bay you may be relocated and a Penalty Charge Notice issued.

If you think your vehicle has been relocated for being parked in a suspended bay, please call 0330 0088 691 between 7am and midnight, or the police on 101.

## How many bays will I need?

Each bay is 5.5 metres in length. You should ensure that you suspend enough bays to enable a vehicle to be parked or for the section of parking spaces that needs to be worked on.

## Bank Holidays

We are not able to offer a suspension service on Bank Holidays

## Taxi Ranks

Taxi ranks cannot be suspended in the same way as parking bays as they require a Temporary Traffic Regulation Order.

If you require the use of a taxi rank please email [Permit.Admin@brighton-hove.gov.uk](mailto:Permit.Admin@brighton-hove.gov.uk)

## I am using a different vehicle to the one identified on my application what do I do?

You should call us on 01273 296622 and inform us immediately. If you do not then this vehicle may be removed from the bay.

## What happens if someone parks in the suspended bay?

Only vehicles that have been identified on your application will be able to use the suspended bay.

NSL, our on-street parking enforcement team, check suspended bays early in the morning, on the day of suspension. If a vehicle is parked there, they may be authorised for relocation, even if the vehicle is displaying a Blue Badge or they were parked before the suspension signs were put up.

The relocation service only runs until 12 midday and we cannot guarantee the relocation of offending vehicles.

## How do I report a vehicle parked in a suspended bay that I have requested?

You should call 0345 603 5469 and select option 2 (leave voicemail message if not answered). Please ensure that you have the details of where the suspension is and details of the vehicle parked in the suspended bay.

The relocation service only runs until 12 midday and we cannot guarantee the relocation of offending vehicles.

## What happens if I park in a suspended bay?

You may be issued with a Penalty Charge Notice and you are at risk of your vehicle being relocated.

Here are details of what to do if you have been [issued with a Penalty Charge Notice](#).

If you encounter any difficulties or the enforcement of the suspension should be queried then this needs to be put in writing to us within 28 days of the suspension date.