

FAQs

Do I need a street collection permit?

Anyone wishing to collect money for a charitable purpose on a public street will need a street collection permit.

Can I just collect anywhere, at any time?

No. Collections are normally restricted to consent streets in the centres of Brighton and Hove. Normally collections are on a one-day only basis.

Collection times are normally allocated as follows:

| | |
|-----------------|------------------------------------|
| Sunday - Monday | 0830 to 1800 |
| Saturday | 0900 to 1330 OR 1330 to 1800 |

Where can I collect? Where are the consent streets?

A street includes any highway and public bridge, road, lane, footway, square, court, alley or passageway whether a thoroughfare or not and includes the forecourt and entrance doorway of commercial premises. Within Brighton and Hove the consent streets are as follows:

Brighton Town Centre: Western Road, West Street, Queens Road, North Street, Castle Square, Old Steine, St James' Street, York Place, London Road and Marshall's Row

Hove: Church Road, George Street, Blatchington Road, Western Road, (Except between York Road and Brunswick Place) and Boundary Road.

Can I hold a street collection on streets other than those mentioned as the consent streets?

Sometimes. We can consider granting permits for other areas but please contact us to check before submitting an application.

Do I require a street collection permit to collect on private land?

No. You only require a street collection permit if you are collecting on public land. However if you wish to collect on private land you must get the land owner's permission. Please note that Churchill Square, Brighton Station, Hove Station and the Pier are private.

When can I apply for a street collection permit?

We require a minimum of 28 days to process an application. Street collections can be popular and days can get booked quickly. It is possible to contact us to see if a certain date is free before making an application, but the only way to guarantee a date is to submit an application form straight away before anyone else applies for that date.

Can I book a street collection for next week?

No. In exceptional circumstances we may be able to process an application quicker than that, but we are unable to guarantee that a permit will be issued in time.

Who can carry out a street collection? Does it have to be a charity?

Street collections can be carried out by organisations that are not registered charities, but they must be a not for profit organisation and cannot be a profit making business. Please note that you must obtain permission from whichever charity or organisation that you are representing before making an application.

Can I sell items for charity on the street?

Yes, but you will still need a street collection permit.

Why have you asked me to put my personal details on the form?

You have to provide personal details as we will notify Sussex Police of your intention to hold a collection, and they need your details in order to identify you. You are signing the form to say that you are responsible for all monies collected on the day.

Can I change the date of a street collection I have booked?

You can contact us to check if a new date is available. If we are able to change the date we will issue you with a new permit.

I have to cancel my street collection, what do I do?

Please let us know as soon as you can. We may then be able to offer this date to another organisation.

Do I need to do anything after the collection?

When we issue the permit to you, you will also receive a Form of Statement. You will need to complete this form, get it signed by an independent responsible person such as an accountant and return it to us within **one month** of the collection date. It is important you return the form of statement, as failure to do this could result in further applications being rejected and/or a fine.

My collection did not go ahead. What do I need to do?

You still need to submit the form of statement, but it needs to be completed as a nil return. This certifies that no money was collected.

Can I do a Christmas street collection?

Normally, yes. December can be a busy month for street collections, so we may issue permits for a smaller area or a shorter time than at other times during the year. You can contact us to discuss this before making an application.

Do I need a permit to collect whilst singing Christmas Carols?

Yes. You will still need a permit as you are still collecting money. Be aware that carol singing is considered as busking, so our online [busking guidance](#) should be followed.

Can I have a collection as part of a sponsored walk or procession?

Sometimes. Please contact us to discuss the route you will be taking before making an application. It may be that another collection is already booked along part of your route. You will also need to contact the Events Team to check that there are no other events going on at the same time as your event.