

St Paul's CE Primary School

At St Paul's CE School all aspects of teaching and learning reflect Christian principles and the governors hope that parents, in choosing this school, will wish their children to take a full part in all aspects of school life. The school has an agreed admission number of 30 pupils for entry into the reception class. All applicants will be admitted if 30 or fewer apply.

Oversubscription Criteria

If the school is oversubscribed, after the admission of pupils with a Statement of Special Educational Needs where the school is named in the Statement, priority for admission will be given to those children who meet the criteria listed below in order of priority.

1. Children in the care of a local authority or those previously looked after but immediately after being looked after became subject to adoption, residence, or special guardianship order*.

*For clarification see Department for Education School Admissions Code

2. Children whose parents regularly attend** services at St Paul's Church, West Street, Brighton, St Nicholas Church, Dyke Road Brighton or St Michael and All Angels Church, Victoria Road Brighton and have children who attend St Paul's CE School at the time of admission.

3. Children whose parents regularly attend** services at other Anglican churches, and have children who attend St Paul's CE School at the time of admission.

4. Children who have siblings at the school at the time of admission.

5. Children whose parents regularly attend** services at St Paul's Church, West Street, Brighton, St Nicholas Church, Dyke Road Brighton or St Michael and All Angels Church, Victoria Road Brighton.

6. Children whose parents regularly attend** services at other Anglican churches

7. Other children.

The governors' admission policy operates within the requirements of the School Admissions Code which now includes greater flexibility around starting dates and arrangements. Further details can be found in the Brighton & Hove Council admissions guidance and on the Department for Education website.

Please note that an application **must** be made for any child transferring from our nursery school to our primary school. There is, without exception, no special priority given to nursery class children

for a place in the reception class.

Additional Notes

Parents and carers must complete a governors' enquiry form whether placing our school 1st, 2nd or 3rd preference. If no form is submitted the application will be treated as if there are no faith or sibling links and placed in category 7.

Please return the governors' enquiry form to our school together with the completed preference form. If applying on-line under any category the Governors' enquiry form still needs to be submitted to the school.

Parents applying under criterion 1 must provide a copy of the relevant order as proof of meeting the criterion.

** Parents who apply giving criteria 2, 3, 5 and 6 will also be required to submit with their application a completed form from their parish priest clearly stating that at least one parent or carer is a 'regular worshipper who has attended services at least twice a month for at least one full year prior to the date of the submission of the application.'

If the parent/carer has changed church/place of worship in that period, a form will be required from all churches/places of worship.

In the event of there being more applications than places available in any of the above criteria, priority will be given to children who live nearest to the school as measured by the specialist school admissions computer software in use by Brighton & Hove City Council.

Applications returned after the closing date will be considered after all the applications that were returned on time have been dealt with.

A sibling is a full, half or step brother or sister who is already attending St Paul's CE Primary School (not nursery) living permanently in the same household, including an adoptive or foster brother or sister.

Reference to parents includes legal guardians and applies to either or both parents or a sole parent.

Where only one parent/guardian satisfies a criterion, the application will be treated equally with one where the requirement is met by two parents.

Governors may require parents and carers to produce evidence of residency.

Please read the notes and definitions in the full policy available from the school or at www.brighton-hove.gov.uk/schooladmissions. The school's supplementary information form is also available here.