

## License to distribute free printed material

### Payment Guidance for applicants

When applying for a Flyering license please use the below table to calculate the cost.

License Types	Info	Cost (Includes 1 badge)	Cost Per additional badge
Standard Annual	Valid for 12 Months - Can operate between 07:00 and 19:00	£1111.30	£29.20
Premium Annual	Valid for 12 Months - Can operate 24 Hours	£166.50	£29.20
Temporary Standard	Valid for 28 days - Can operate between 07:00 and 19:00	£56.20	£29.20
Temporary Premium	Valid for 28 days - Can operate 24 Hours	£84.30	£29.20
Exempt	Unrestricted license for Charities & Religious Groups (You must provide your registered charity number in the total cost field on the application, along with £0)	N/A	N/A
	Standard Annual Renewal	£78.00	£29.20
	Premium Annual Renewal	£166.50	£29.20

**Example:** A new license granted to a business with five members of distribution staff, permitted to distribute material at any time, for one year will cost: £166.50 (License + 1 badge) + £29.20 (Badge 2) + £29.20 (Badge 3) + £29.20 (Badge 4) + £29.20 (Badge 5) = £283.30

**How to Pay:** If you do not wish to pay by invoice payment should be made by cheque or postal order:

- Made payable to Brighton & Hove City Council
- You must ensure that you mark the back of the cheque/postal order with the name of the applicant and CLE013/LG130

**Postal Address:**

Cityclean Administration, Hollingdean Depot, Upper Hollingdean Road, Brighton, BN1 7GA