



Co-opted Governor Opportunity

Hove Park School and Sixth Form is an ambitious and innovative place to work and volunteer. We strive to help young people enjoy successful lives by giving them an inspirational, academic and enriching education, with a strong emphasis on independent learning and harnessing new technology.

Ofsted visited us in March 2017 and we strongly held our status as a 'Good' school.

Our student body is multi lingual and drawn from a diverse community across Brighton and Hove.

The Governing Body is seeking enthusiastic and committed individuals to join an effective cohesive team of people to hold the school to account, to shape the vision of the school and to set the strategic direction.

Although governors are volunteers, excellent support and development opportunities are provided through an induction process and full programme of training both face-to-face and online to suit individual needs. There are also opportunities to work alongside experienced governors and to take on a responsibility for an area of the school improvement plan. We don't expect you to be an expert in education and welcome governors from all walks of life to bring different perspectives and views. You just need to be committed to supporting our school community and the educational outcomes of our students. As the governing body wants to be an active partner with the school, we are keen to recruit governors with the time/flexibility to be involved in the school, sometimes during the school day.

All expressions of interest can be submitted using the proforma provided following which you will be invited to meet informally with a governor and the head teacher or his deputy to discuss the role in more detail.

Please forward your expression of interest by email to: tdee@hovepark.org.uk
or by post to: Clerk to Governors c/o Hove Park School, Nevill Road, BN3 7BN

Hove Park School is committed to safeguarding and promoting the welfare of children. All Governors will be subject to an enhanced DBS check prior to appointment.

Expression of interest in being a Co-opted Governor

Co-opted Governors are appointed to the Full Governing Body of Hove Park following recommendations from the chair of governors and the head teacher.

Informal meetings are held with suitable candidates to discuss the role further and to answer any questions before formal application for appointment to be agreed at the next Full Governing Body meeting.

Title:	Full Name:
Any Previous Names:	Occupation:
Date of Birth:	Work Address: (where appropriate please include company name and post code. This is for information only, we will not contact your employer)
Home Address (including post code)	
Email address:	Contact telephone number:

Current Governorships or Trustee Positions	
Previous Governorship or Trustee Positions	
Please tell us about what excites you about the opportunity of being a Governor at Hove Park and what you think you can offer to support school improvement.	

Governors, trustees and academy committee members of single schools Knowledge, experience, skills and behaviours	Level of knowledge or skills/behaviour, rate on scale of: No → → → Yes				
	1	2	3	4	5
Strategic leadership					
I am committed to improving education and welfare for all pupils.					
I understand current national education policy and the local education context.					
I have experience of charity law and governance.					
I have previous experience of being a governor/trustee in another school or being a board member in another sector					
I have experience of chairing a board/governing board or committee.					
I have experience of strategic planning and applying this to set and preserve the culture of the organisation.					
I am committed to the organisation's vision and ethos.					
I am able to question and challenge, working as part of a team to identify viable options through collective decision making.					
I am able to work in a professional manner, avoiding conflicts, acting with transparency and integrity.					
I am confident I can identify when to seek independent/professional advice.					
I have experience of stakeholder management and engagement including communicating with and taking account of the views of parents and pupils.					
I have experience of promoting community cohesion.					
I am proficient in prioritising, assessing and mitigating risk.					
I have experience of school sector risk management, including managing conflicts of interest/loyalty.					
2. Accountability					
I understand the importance of collecting high quality data and have expertise using data to interpret/evaluate performance and identify trends to target improvement.					
I have expertise in curriculum development, school assessment and progress/attainment.					
I have experience of working with leaders to establish expectations for improvement and outcomes.					
I have experience of agreeing the range and format of information and data needed in order to hold leaders to account.					
I have experience of providing challenge to leaders on strategies for monitoring and improving behaviour and safety.					

I have an understanding of the board's duties in relation to safeguarding including Prevent.					
I have an understanding of special education needs and disabilities (SEND).					
I have financial management expertise, with experience of funding allocation/budget monitoring and contributing to financial self-evaluation and efficiency drives.					
I have experience of basing funding decisions on organisational priorities and the ability to interpret financial data and question financial performance against strategic priorities.					
I have experience of procurement/purchasing.					
I have experience of property and estate-management.					
I have experience of HR policy and processes, including employment legislation, recruitment, performance management and pay.					
I have experience of school sector HR policy and processes.					
I have experience of change management (overseeing a merger or an organisational restructure).					
I have experience of preparing for and responding to external oversight.					
I have experience of inspection and oversight in the school sector.					
3. People					
I am willing to devote time, enthusiasm and effort to the duties of and responsibilities of a governor/trustee.					
I am a strong communicator and committed to building strong collaborative relationships.					
I am able to discuss sensitive issues with experience of conflict resolution and influencing consensus.					
I am able to demonstrate a commitment to ethical behaviour and values, honesty, independence of thought and sound judgement.					
I am committed to equal opportunities and the promotion of diversity.					
I am willing to reflect, listen and learn from a diversity of views, to receive and provide feedback and accept impartial advice.					
4. Structures					
I am familiar with the strategic nature of the board's functions and how this differs from and works with others including senior leaders.					
I have experience of reviewing governance structures.					
5. Compliance					
I have experience of complying with legal, regulatory and financial frameworks and statutory guidance.					
I understand and accept the legal duties, responsibilities of a governor/trustee.					

Governing boards are responsible for ensuring schools comply with a whole range of legal responsibilities. I have experience ensuring legal compliance in this way and a commitment to understanding the full range of legal responsibilities.					
I understand the importance of adhering to organisation policies e.g. on parental complaints or staff-discipline issues.					
I have the confidence and ability to speak up when concerned about non-compliance.					
6. Evaluation					
I am aware of my own strengths and weaknesses and committed to personal development.					
I have experience of evaluating board decisions and am willing to contribute to board self-review.					