



Application for a High Street Season Ticket

Tickets are issued for 3 or 12 Months

PART ONE – APPLICANT DETAILS

SURNAME (Mr, Mrs, Ms, Miss) _____

FORENAMES IN FULL _____

NAME _____

ADDRESS _____

TELEPHONE NUMBER _____

PART TWO – DETAILS of VEHICLE OWNED or KEPT and USED by APPLICANT

VEHICLE REGISTRATION NUMBER _____

MAKE, TYPE AND COLOUR _____

PART THREE – DETAILS of PERMIT & PAYMENT

I apply for of a High Street Season Ticket and enclose payment of:

£780.00 3 Months

£2080.00 12 Months

PART FOUR – DECLARATION BY APPLICANT

I hereby certify that my usual place of business is at the address shown above.

I undertake that if I cease to work within the area to which the permit relates or cease to keep and use the registration number of which is shown above, I will surrender a High Street Parking Permit in my possession.

I declare that I am over 17 years of age and all the information I have given in this application is correct.

SIGNATURE _____ **DATE** _____

WARNING: Any person knowingly making a false statement for the purposes of obtaining a parking permit is liable to a fine not exceeding Level 5 or to imprisonment for not more than six months or to both a fine and imprisonment.

Please return this form together with your payment to:

**Parking Information Centre, Hove Town Hall, Norton Road, Hove, BN3 3BQ
Opening Hours: Mon- Fri 9.00 – 16.30 and Sat 09.00 - 13.00**

PLEASE MAKE ALL CHEQUES PAYABLE TO BRIGHTON & HOVE CITY COUNCIL
Card payments can be made in person at the above address

General Data Protection Regulation (GDPR)

The Council is the data controller for purposes of the Data Protection Act 12018 and General Data Protection Regulation and is registered as a data controller with the Information Commissioner's Office (ICO) under registration number **Z5840053**.

Why we are processing your data

- We are collecting your data for the purpose of assessing eligibility for a Parking Permit and it may be used for the purpose of detecting or preventing fraud.
- The data is collected under the lawful bases of performance of a contract and a task in the public interest
- Your data may be shared with NSL as they operate and maintain the permit system and enforce the parking system, Council Tax Department, Corporate Fraud Department and Legal Services Department and may be used in connection with legal proceedings.
- Brighton and Hove City Council is part of a shared services arrangement with East Sussex County Council and Surrey County Council. For the purposes of counter-fraud and or litigation, it is possible that your data will be shared with either of these authorities should they be undertaking work on behalf of this local authority.
- We will hold your data for 2 years after you cease to have a parking permit, except in cases where legal proceedings may require it to be kept longer.

Your information rights

- You have the right to request a copy of the data we hold about you and to seek rectification of any data which is not correct
- To exercise your data protection rights, please contact the Data Protection Team on 01273 295959 or email us at data.protection@brighton-hove.gov.uk
- Brighton and Hove City Council has appointed a Data Protection Officer in conjunction with East Sussex County Council and Surrey County Council. To contact the DPO, use the form at this link: <https://www.brighton-hove.gov.uk/content/council-and-democracy/about-your-council/data-protection-officer-dpo>