

## Brighton & Hove City Library Service Acceptable Use Policy

Brighton & Hove City Libraries provide public access to the Internet, MS Office and a range of ICT facilities. The Internet is a global electronic network and Brighton & Hove City Libraries do not accept responsibility for the accuracy, validity or legality of the information available.

Brighton & Hove City Libraries accept no responsibility for the content or material found on the Internet. The Internet facilities are filtered, with a high level of filtering for children's access and a lower level of filtering for adult users. We can not guarantee access to any website and customers should be aware that no filtering software is totally effective.

You must:

- Be aware that the library is a public place and that in the interest of personal security customers are strongly advised not to broadcast personal or private details over the Internet. Confidentiality can not be assured whilst using the libraries' ICT facilities.
- Have a parent, carer or guardian's verbal permission to use the Internet if you are under 13 years of age. Brighton & Hove City Libraries strongly encourage parents/guardians to supervise their children's use of the internet.
- Be aware that parents are warned that the Children's filter does not block social media. Because of the risks involved Brighton & Hove City Library Service requests that children under the age of sixteen exercise caution when using social media platforms.
- Our premises are not covered by a TV Licence. You may not watch live TV or BBC programmes on iPlayer here on devices we provide. You may watch live TV or BBC programmes on iPlayer here on your own devices only, provided:
  - a) the device is powered by internal batteries and not plugged in, and
  - b) you have a current TV Licence at your home address.

As these premises are not covered by a TV Licence, it is a criminal offence for anyone here to watch or record live TV programmes on any channel or device, or to download or watch BBC programmes on iPlayer, without being covered by a licence. If you break the law, you risk prosecution and a fine.

- Not access material which:
  - is obscene, homophobic, racist or unlawful, is pornographic or could cause offence to others, is in breach of copyright – including watching films (on disc, downloaded or broadcast)
- Not install any software on the libraries' computers
- Be aware that although anti-virus software is in operation on most library computers, total effectiveness can not be guaranteed and we accept no responsibility for any damage caused by malware.
- Not attempt to bypass security systems to gain unauthorised access to any computer. Any attempt to do so is an offence under the Computer Misuse Act 1990 (c. 18) and the individual may be liable to prosecution

For further advice on Internet safety please visit the following websites: [www.thinkuknow.co.uk](http://www.thinkuknow.co.uk)

These are examples only. A member of staff may consider other forms of behaviour to be unacceptable, including failing to treat library staff and other customers with respect. Customers failing to comply with these standards will have their session terminated and may be denied further use of Brighton & Hove City Libraries' ICT facilities.

Brighton & Hove City Libraries reserve the right to monitor these services, and where deemed appropriate keep logged records of ICT use in accordance with the Data Protection Act 1998.

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