

Estate Inspection

Date of Inspection: 5/7/2016

Neighbourhoods Officer: Michaela Michaels

Attendee:

Weather conditions:

Queens Park (4): Hereford Court

No	Description of problem	Action taken	Job number
Floor 1	Window not opening	Mears	
Floor 2	Window not opening	Mears	
Floor 3	Window not opening	Mears	
Floor 4	Window broken	Mears	
Floor 4	Window broken, lock rusted shut	Mears	
Floor 4	Firewell light out – in corridor by slats	Estates	

Floor5	Window jammed open	Mears	
Floor 5	Window won't open or close	Mears	
Floor 5	Window jammed open, rusted over	Mears	
Floor 7	Stairwell light out	Estates	
No	Description of problem	Action taken	Job number
Floor 7	Bath etc	NO	
Floor 8	Corner tile missing on stairs up to floor 9	Mears	
Floor 8	Firewell light out – in corridor by slats	Estates	
Floor 8	Window won't open	Mears	
Floor 10	Window broken handle, won't open	Mears	
Floor 15	Stair tile missing going down to floor 14	Mears	
Floor 15	Mid landing to floor 14, corner tile missing on stair	Mears	
Floor 15	Firewell by slats, top metal window trim off – on floor	Mears	

Floor 16	Window not opening	Mears	
Ground Floor	Door from lobby to communal room entrance – closure broken and door handle broken	Mears	
Ground floor	Door to community room (new, unpainted one) too stiff to open – needs shaving down and refitting	Mears	