

Estate Inspection

[Area of Inspection] KQP 18

Date of Inspection: 21-9-2016

Neighbourhood Officer: Lisette Glanvill

Attendees:

Date	No.	Block/ Street	Description of problem	Action taken/Sent to	Job number/ reference	Re-inspection date
20-9-16		17 Kebbell Lodge	Flat 17 doesn't have correct intercom, states no 23 (but no 23 in this block. Please add No 17 over No 23	Mears		
		Kebbell Lodge	All emergency lights & intercom tested & working	N/a		
		Kebbell Lodge	Bolt on electric cupboard needs fixing, it will lock but if cupboard moved, bolt opens so electrics unsecure.	Estates		
			Window top floor – broken handle	Mears		
			Loft needs securing – no catch bolts or any security on it.	P&I		
			All emergency lights & intercom tested & working	N/a		
		Kebbell Lodge	LGF 2 bikes belonging to F 31 TBR removed notices	NO removal notice applied, letter to tenant		
			1 st floor window – broken handle	Mears		
			Light between gf/1 st floor falling away from ceiling	Mears - URGENT		
			Large items outside rear entrance – Flat 31 – aware & will remove	NO to do letter to tenant		
			All emergency lights & intercom tested & working	N/a		

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		Keppell Lodge	All emergency lights & intercom tested & working	N/a		
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		Keppell Lodge	Unable to test emergency lights	NO to revisit to check		
	Garden	Keppell Lodge	Write to whole block about clearing out gardens	NO		
			By shed, lawnmower, 2 x bikes & 1 other wheeled trolley, wood, pots, wheelbarrow	NO – TBR		
			By 2 compost bins – Plastic shelves, 4 x buckets, loads of bricks	NO - TBR		
		Keppell Lodge	Outside rear entrance – lots of garden tools & various seats	NO – TBR		
		Keppell Lodge	Climber on rear of block – to be cut back before it damages the building structure	Cityparks		
		Keppell Lodge	Rear entrance – removed 2 bags concrete sharp sand	NO – TBR		
			Leak from top floor overflow pipe	Mears to investigate		
		Keppell Lodge	Rear entrance – removed garden tools	NO – TBR		
		Keppell Lodge	Rear entrance – under covered arch – broken wood shelving – 14 day removal notice serviced by NO 20-9-16	Estates to remove after 4-10-16		
			Rear entrance – removed garden tools	NO - TBR		

Date	No.	Block/ Street	Description of problem	Action taken	Job number/ reference	Re-inspection date
		George Street	Emergency light by F 3 not working	Mears		
			Rubbish by F2 to be removed	NO - TBR		
		Steine Street	Large part of front guttering missing	Mears – URGENT		
			Fasiar around whole building needs sanding, repainting	Mears		
			Roof (front left) loose cap where corner joins – no grouting along whole of top & left side. Must be penetrating water	Mears		