

Estate Inspection



Wiltshire House QP10

Date of Inspection: 16th January 2018

Housing Officer: Bryony Coleborn

Attendees:

Date	No.	Block/ Street	Description of problem	Action taken/Sent to	Job number/ reference	Re-inspection date
16 th January 2018	Floors 16, 14, 5		Window stuck ajar	Email sent to Mears regarding window standards		
	Floor 15		Mobility scooter in communal area	None- Housing already aware		
	Floor 14		Personal item charging in communal area	Letter sent to tenant		16 th Febraruy 2018
	Floor 11		2 x drafty windows	Email sent to Mears regarding winsow standards		
	Floor 10		Door looks as though access has been forced	n/a- not council property		
	Floor 8		Missing slats in window	Email sent to Mears regarding window standards		
	Floor 5		Mobility scooter in communal area	None- Housing already aware		
	Various floors		Fire doors unlocked			