

# Estate Inspection



**Area Goldsmid (1)**

**Date of Inspection: 16 December 2016**

**Housing Officer: Kenna Kendall**

**Attendees: Roger Smart and Richard Storey**

**Weather conditions: Fair**

Date	No.	Block/ Street	Description of problem	Action taken	Job number/ reference	Re-inspection date
16.12.16		Philip Court	Signage at front of the block has been taken and there is no clear indication for visitors or delivery people as to name of the block.	HO Kenna Kendall to obtain quotes for replacement signage. TA requests that one of the signs has a light above		
16.12.16		Philip Court	Light at north end of carpark is out of order	Reported by Kenna Kendall on 19.12.16	<b>Booked for Thursday 5th January 2017 between 08.00-17.00pm 9566241</b>	
16.12.16		Philip Court on floors of North & South Blocks	Ceiling tiles missing	Awaiting works to intercom to be completed first		
16.12.16		Philip Court	Mobility scooter parked outside flat in communal corridor	Kenna to write letter to tenant advising scooter must be kept in flat		
16.12.16		Philip Court	Large crack on wall of stairwell of North Block from 3 <sup>rd</sup> floor down to 2 <sup>nd</sup>	Kenna reported to repairs on 19.12.16	<b>Booked for Thursday 19th January 2017 between 08.00-17.00pm job ref 9566242</b>	
16.12.16		Philip Court	2 x lights on stairs out of order	Kenna reported to Estate Services on 19.12.16		
16.12.16		Philip Court	Light just before door to stairs out of order	Kenna reported to Estate Services on 19.12.16		
16.12.16		Philip Court	Residents need access to North Block for residents' room, laundry rooms etc	Kenna sent request to Knightguard		

Date	No.	Block/ Street	Description of problem	Action taken	Job number/ reference	Re-inspection date
16.12.16		Philip Court	Wall surrounding front door of No 13 needs re-plastering	Kenna reported to repairs on 19.12.16	<b>9566242</b>	
16.12.16		Philip Court	Stairway leading down to 1 <sup>st</sup> floor – light out of order by door to stairs	Kenna reported to Estates on 19.12.16		
16.12.16		Philip Court	External Light by Flat 3 out of order	Kenna reported to Estates on 19.12.16		
16.12.16		Philip Court	Mobility scooter by Flat 22	Kenna to write to tenant advising scooter must be kept in the flat		
16.12.16		Philip Court	Guttering at north end of South block missing and needs replacing	Kenna reported to repairs on 19.12.16	Further works order raised for New Year with Job ref: <b>9560504</b>	
16.12.16		Philip Court	Drain on driveway leading down to main entrance is blocked and full of debris	Kenna reported to repairs on 19.12.16		