

Local Access Forum Meeting & AGM - Minutes		Date: 22-09-2016 (delayed from 08-09-2016)
1. Attendees / introductions: Annie Brown (AB) Dave Brookshaw (DB) Corinna Edwards-Colledge (CEC) John Funnell (JF) Luke Burstow (LB) Maire McQueeney (MM) Peter Jarman (PJ)	David Larkin (DL) Chantelle Hoppé (CH)	Apologies: Andrew Coleman (AC)

Agenda Item	Discussion	Actions	Responsibility	Date by
2. AGM	Voting in of the Chair was carried out. Corinna proposed the motion that Maire McQueeney remain as Chair of Brighton & Hove LAF. John Funnell seconded the motion. The motion was carried. Thank you to Maire for standing for a second year.	N/A		
3. Minutes of last meeting, matters arising & actions	The minutes of the previous meeting were agreed. MM went through the Chair's comments that were added to the end of the LAF Annual Report – submitted to Natural England in July. Update on the Balfour School fencing / gating: Maire informed the Head of Balfour of the possibility of a DMMO application should the fencing and gating of the area around the school continue without consultation. If a DMMO application was successful, any resultant public right of way would never be able to have a locked gate on it. The Head agreed to halt any works over the summer and hold a meeting with LAF members and parents.	Attend meeting at Balfour and report back	MM, CEC & AC	12 th October 2016

	<p>LAF Huddle is a great way to keep up to date on information – see this copied from .gov website: If you are a LAF member and would like access to Huddle, email: LAF@naturalengland.org.uk.</p> <p>This is the link to the Brighton & Hove City Council consultation on how our green spaces will be managed in the future. https://beta.brighton-hove.gov.uk/consultations/future-of-our-parks-consultation?utm_source=website&utm_medium=carousel&utm_campaign=parks</p>	<p>Send contact for Huddle</p> <p>Respond to consultation</p>	<p>CH</p> <p>All</p>	<p>Actioned</p> <p>By 28/10/16</p>
4. Membership update	<p>Possible contacts to follow up:</p> <p>Jane Lee – Equestrian access</p> <p>Hillside School – disabled access</p>	<p>Try contacting again to see if she can attend in December</p> <p>Try contacting again</p>	<p>CH</p> <p>LB</p>	<p>Before December meeting</p>
5. Update on Deregulation	<p>Update from B&HCC Highways Lawyer (Stephanie Stammers): Deregulation is part of the Government’s commitment to cut red tape and make administration easier. There is a small part relating to rights of way: sections 20–26 & Schedule 7. It was intended to come into force in April of this year. It has been delayed to later on in the year, possibly October? The aim is to speed up applications. On receiving an application the authority has 3 months to make a preliminary assessment – is there a reasonable basis for the application? (Though there is no guidance on this at the moment). If the application passes this first stage then it is up to the Authority (not the applicant any</p>			

	<p>more) to contact the relevant landowners / occupiers.</p> <p>At this point the landowner can try and negotiate changes to the proposed path (width, diversion). This is a major change from previously, when the historical line was preserved as far as possible. Now we are being encouraged to take into account privacy and try to avoid conflict. This has been done to try and shorten the process and avoid contested applications.</p> <p>If the Authority fails in its duty to deal with applications in the allotted time frame (within 12 months), then the applicant can apply to the Magistrates Court for an order. (This cuts out the Secretary of State – unless there is an appeal).</p> <p>2026 cut-off date – it is expected that there will be a large number of applications. To allow some time to process these applications, authorities are being given an additional year.</p> <p>There is a simplified procedure for dealing with administrative errors on the DM.</p> <p>Inspectors are being encourage to award costs if applications go to appeal. This is to try and prevent claims for paths applicants know won't succeed.</p> <p>The authority can dismiss objections thought to be irrelevant.</p> <p>The authority no longer needs to advertise DMMOs in the newspaper – it can be done on the website</p> <p>DB: Deregulation makes the back-end process easier. However, with 2026 looming, the job of the volunteer in researching and putting in claims is still very onerous. Is the LAF going to get involved?</p> <p>CH: the only work we have done so far is on the Missing Links. Some of those infer that they ‘appear on historic maps’.</p> <p>DL: could start by looking at the old OS maps pre 1949, Estate maps e.g. Stanmer. Google search ‘old maps’. B&H’s Def Map was only made in 1995, and only contained uncontested paths.</p>	<p>Set up a working group meeting (perhaps in The Keep?)</p>	<p>CH</p>	<p>Early 2017</p>
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	<p>PJ: not aware of any work the Ramblers are doing on paths in the Brighton & Hove area. Chris Smith is working in E. Sussex</p> <p>MM: could look to have an event in The Keep – get an archivist to show us around</p> <p>AB: How are paths denoted on old maps?</p> <p>DL: usually as FP or BW (footpath / bridleway)</p>	Contact Ramblers to see if they are doing any work in B&H area	PJ	By next meeting
6. Current News and Information Updates	<p>Maintenance & Management Update:</p> <p>Mostly worked on fixing gates and stiles and vegetation clearance (the latter due to time of year). Slight increase in information requests since land searches have started to include rights of way questions.</p> <p>Interesting projects: new permissive bridleway underway at Brighton & Hove Golf course (awaiting signage). Similar meeting with Hollingbury Golf Club in October. Better signage to the Chattri has been agreed with SDNPA (awaiting signage to arrive).</p> <p>New metal framed gates are being tested currently</p> <p>Legal and mapping update:</p> <p>Meadowview. We were awaiting Deregulation to avoid advertising in the newspaper. <i>Post meeting note: Deregulation is now not coming into force until next year. We will go ahead and advertise.</i></p> <p>Hollingbury Woods. SS is writing the report – that will need to be signed by delegated officer and then the paths are made and can be added to the Def Map</p> <p>Saddlescombe Road extension: can now be added to Def Map (no objections)</p> <p>Twittens: awaiting Deregulation to avoid having to put 500 advertisements in the newspaper. However, each Twitten will still have to have a notice put on at each end (for 42 days). Help will be required if anyone from the LAF would be available. <i>Post</i></p>	<p>Advertise</p> <p>Create report & get signed</p> <p>Add to Def Map & Statement</p> <p>Create Twitten notices</p> <p>Affix notices to</p>	<p>SS</p> <p>SS</p> <p>CH</p> <p>CH</p> <p>CH</p>	<p>Oct' 2016</p> <p>Oct' 2016</p> <p>Complete</p> <p>By January 2017</p> <p>When Dereg</p>

	<p><i>meeting note: with the delay in Deregulation, the notices will unfortunately have to be delayed until next year</i></p> <p>Coastal Path: The route has been agreed with Natural England. A meeting is being held with Adur, the Port Authority and Natural England to talk about the Portslade section</p> <p>PRoW Survey: All of the original 150 PRoW have now been surveyed. There are 730 assets in total (with a total value of £191,808). 75% of waymarking is in need of attention, as is 22% of gates and stiles. 17% of the total network is significantly impeded either through obstruction, faulty furniture, inadequate signage, unofficial diversions or overgrown. This survey has been translated into a management plan, with works prioritised. Top priority jobs include health and safety issues and legal compliance (e.g. broken stile steps and waymarking from the highway). Work has been scheduled in and it is planned that top priority work will be complete by the end of March 2017.</p> <p>Twittens will be surveyed when notices go up. Permissive paths will be surveyed next summer</p> <p>DB: thanked the Rights of Way Officer for the work in completing this survey and moving forward with the management plan for rights of way work in the area.</p>	<p>proposed new paths</p> <p>Attend meeting & report back</p> <p>Hold working group meeting to go through diverted PRoW</p> <p>Oversee implementation of work programme – prioritising H&S and legal compliance</p> <p>Twitten survey Permissive path survey</p>	<p>(LAF)</p> <p>CH</p> <p>CH (LAF)</p> <p>CH</p> <p>CH CH</p>	<p>comes into force (2017)</p> <p>02/10/2016</p> <p>10/11/2016</p> <p>End of March 2017</p> <p>Early 2017 Summer 2017</p>
<p>7. AOB</p>	<p>CEC: Mayor's Walk next year – Sunday 30th April. DL is helping with the route, CEC is helping with the H&S. The walk is in aid of the Mayor's 27 charities. Each charity can have up to 5 walkers. The walk starts at Saltdean, Castle Hill, Bexhill Rd, then Falmer Rd multi-user path, goes via Stanmer (perhaps Stanmer</p>	<p>Talk to Mayor's office re hosting meeting & talking to the group</p>	<p>CH</p>	<p>Oct 2016</p>

	<p>House for lunch?), across the Patcham Open Access, Braypool, Waterhall Golf club (perhaps for afternoon tea?), ending at Emmaus – who are hosting the finish.</p> <p>DL: we could see if the Mayor would be able to host the pre-Christmas LAF meeting and talk about the walk and the possible creation of ‘The Brighton Way’ (boundary walk).</p> <p>LB: The BrightonMTB community were hoping to do some reparation works on the trails in Stanmer this autumn.</p> <p>JF: there are a lot of archaeological remains in the area, both recorded (scheduled monuments) and unrecorded. It is a very sensitive area and any digging would be possibly destructive. John is happy to meet on site to discuss</p> <p>LB: will put it out to the group to only use loose materials from the surface – no digging.</p>	<p>Arrange meeting between Ronnie from BrightonMTB & JF</p>	<p>LB</p>	<p>Autumn 2016</p>
<p>8. Date of next meeting</p>	<p>15th December, 6pm, Mayor’s Office. TBC</p> <p>If the Mayor is able to host, the date may have to change</p>	<p>Make room arrangements</p>	<p>CH</p>	<p>Nov 2016</p>